

November 15, 2019

**OFFICIAL NOTICE  
OF A  
REGULAR MONTHLY MEETING**

**The Kerrville Public Utility Board will hold its Regular Monthly Meeting on Wednesday, November 20, 2019, beginning at 8:30 a.m. The meeting will be held in the KPUB Conference Room at the Utility Board offices located at 2250 Memorial Blvd. The meeting site is accessible to handicapped persons. A copy of the agenda is attached to this notice.**



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**Lidia S. Goldthorn, Assistant Secretary**

**AGENDA**  
**KERRVILLE PUBLIC UTILITY BOARD**  
**REGULAR MONTHLY MEETING**  
**WEDNESDAY, NOVEMBER 20, 2019, 8:30 A.M.**  
**KPUB CONFERENCE ROOM**  
**KERRVILLE PUBLIC UTILITY BOARD OFFICES**  
**2250 MEMORIAL BLVD.**  
**KERRVILLE, TEXAS**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

Discussion and consideration of the October 16, 2019 Regular Monthly Meeting Minutes .....

**4. CITIZEN/CONSUMER OPEN FORUM:**

Members of the public may address the Board. Prior to speaking, each speaker must sign in with their name, address and the topic to be addressed. The Board may not discuss or take any action on an item not on the agenda but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers and each speaker is limited to four minutes.

**5. ANNOUNCEMENTS OF COMMUNITY INTEREST:**

Announcements of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognition of KPUB officials, employees; reminders about upcoming events sponsored by KPUB. No action taken.

*\*Please note: The December Regular Monthly Board Meeting is scheduled for Wednesday, December 18, 2019 at 8:30 a.m.*

**6. QUARTERLY REPORT FROM THE KERRVILLE ECONOMIC DEVELOPMENT CORPORATION (KEDC) – GILBERT SALINAS, COO:**

Update on Kerrville Economic Development Corporation (KEDC) activities

**7. CONSIDERATION AND ACTION ON RESOLUTION NO. 19-20 – JILL SADBERRY, CFO:**

Discussion and consideration of a Resolution approving payments to various providers of services or supplies .....

8.	<b><u>FINANCIAL REPORT – JILL SADBERRY, CFO:</u></b> .....	9
9.	<b><u>CONSIDERATION AND ACTION ON SEPTEMBER QUARTERLY FUNDS REPORT – JILL SADBERRY, CFO:</u></b> .....	14
10.	<b><u>QUARTERLY REPORTS: ENGINEERING AND OPERATIONS PROJECTS – CAPITAL BUDGET SUMMARY, CUMULATIVE PURCHASING ACTIVITY, AND RELIABILITY – TOMMY NYLEC, CHIEF ENGINEER:</u></b> .....	16
11.	<b><u>CONSIDERATION AND ACTION ON IDENTITY THEFT POLICY AND PROCEDURES – JO ANDERSON, CUSTOMER SERVICE MANAGER:</u></b> .....	26
12.	<b><u>CONSIDERATION AND ACTION ON EMPLOYEE INCENTIVE PLAN PAYMENTS FOR FY 2019 – TAMMYE RILEY, H.R. MANAGER:</u></b>	
13.	<b><u>CONSIDERATION AND ACTION ON MANAGEMENT INCENTIVE PLAN PAYMENTS FOR FY 2019 – MIKE WITTLER, CEO:</u></b>	
14.	<b><u>CONSIDERATION AND ACTION ON REVISION ON ECONOMIC DEVELOPMENT RATE – MIKE WITTLER, CEO:</u></b>	
15.	<b><u>MOTION AND VOTE TO RECESS THE PUBLIC MEETING AND RECONVENE IN AN EXECUTIVE CLOSED SESSION:</u></b>	

**I. EXECUTIVE CLOSED SESSION – COMPETITIVE MATTERS:**

In accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.086, the Kerrville Public Utility Board will recess to discuss and take any necessary action on the following “Competitive Matters”:

- A. Effective Fuel and Purchased Power Agreements and Fuel Transportation Arrangements and Contracts;
  - (1) Consideration and Action on Wholesale Purchase Power Contracts – Mike Wittler, CEO:

**16. ADJOURNMENT**