

April 16, 2021

**OFFICIAL NOTICE
OF A
REGULAR MONTHLY MEETING**

The Kerrville Public Utility Board will hold its Regular Monthly Meeting on Wednesday, April 21, 2021, beginning at 8:30 a.m. The meeting will be held via WebEx teleconference event number 187 811 0678. A copy of the agenda is attached to this notice.

Click here to join meeting:

<https://kpub.webex.com/kpub/onstage/g.php?MTID=ebd19e359fb9cb4fb7bee44fcbf868b1c>

Join the meeting by phone by dialing: +1-408-418-9388

Access code: 187 811 0678



Lidia S. Goldthorn, Assistant Secretary

AGENDA
KERRVILLE PUBLIC UTILITY BOARD
REGULAR MONTHLY MEETING
WEDNESDAY MARCH 17, 2021, 8:30 A.M.
WEBEX EVENT NUMBER 187 811 0678

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KPUB MEETING PROCEDURES DURING DISASTER PERIOD

COVID-19 (Coronavirus) provides a unique concern in that gathering members of the public and KPUB staff within a physical setting constitutes a public health risk. The Texas Open Meetings Act (Ch. 552, Tx. Gov't Code) does not contemplate an instance where a governing body meeting might be completely virtual to avoid further spread of COVID-19. However, on March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully virtual setting (e.g., telephonic or videoconference meeting).

Due to Covid concerns and in an effort to avoid and mitigate health risks and limit occupancy levels in the KPUB Board Room, KPUB will convene the April 21, 2021 meeting in a virtual forum and attendance will be limited to only those persons essential to holding the meeting.

No member of the public will be admitted into the KPUB Board Room during this time.

Based upon the above stated concerns and actions from the federal, state, and local governments:

1. Please be patient as KPUB implements the process and technology involved;
2. Understand that the process may change moving forward. If it does, KPUB will post such changes to its website and on the agendas; and
3. Should you wish to participate in a meeting, the earlier the better. For example, you may wish to email KPUB Staff prior to the meeting. Should you wish to address the Board, the earlier that you can call and line-up to speak the better.

Here then is the process that KPUB will use for its meeting:

1. KPUB Board meetings are recorded and future recordings will be posted on KPUB's website.
2. Any person who wishes to address the KPUB Board must join the meeting online or call in to the meeting by telephone between 8:00 a.m. and 8:15 a.m. A speaker must provide his/her first and last name, an address, and identify the item to address. Anyone calling after 8:15 a.m. will not be registered to speak. After registering, the speaker must remain on hold and the call will be muted until the appropriate time. The speaker will be able to hear the meeting. At some point, the speaker will be prompted to enter the discussion by stating his or her full name and address. The speaker may then speak to the Board for up to four minutes. Should the speaker get disconnected, it is the speaker's responsibility to call back.
3. A person may also submit a written comment on an agenda item, which comments will be read into the meeting record. Comments must include a name, address, and a reference to the relevant item. Comments that do not include such information will not be read and KPUB must receive all comments by 8:15 a.m.
 - a. Comments may be dropped off at the KPUB Utility Payments Drive Thru Drop-Box; or
 - b. Comments may be emailed to lgoldthorn@kpub.com.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF MINUTES**

Discussion and consideration of the March 04, 2021, Special Called Meeting Minutes, and the March 17, 2021, Regular Monthly Board Meeting Minutes.....

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4. **CITIZEN/CONSUMER OPEN FORUM:**

Members of the public may address the Board. Prior to speaking, each speaker must sign in with their name, address and the topic to be addressed. The Board may not discuss or take any action on an item not on the agenda but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers and each speaker is limited to four minutes.

5. **ANNOUNCEMENTS OF COMMUNITY INTEREST:**

Announcements of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognition of KPUB officials, employees; reminders about upcoming events sponsored by KPUB. No action taken.

**Please note: The May Regular Monthly Board Meeting is tentatively scheduled for Wednesday, May 19, 2021 at 8:30 a.m.*

6. **MOTION TO VOTE AND RECESS THE PUBLIC MEETING AND RECONVENE IN AN EXECUTIVE CLOSED SESSION:**

I. **EXECUTIVE CLOSED SESSION – CONSULTATION WITH ATTORNEY:**

In accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.071, the Kerrville Public Utility Board will recess for the purpose of “Consultation With Attorney” regarding the following matter:

- A. Consultation with Attorney Regarding Pending or Contemplated Litigation – Mike Wittler, CEO

II. **EXECUTIVE CLOSED SESSION – COMPETITIVE MATTERS:**

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.086, the Kerrville Public Utility Board will recess to discuss and take any necessary action on the following “Competitive Matters”:

- A. Bidding and pricing information for purchased power, general and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies; Risk management information, contracts, and strategies, including fuel hedging and storage;
 - (1) Discussion on Hedging Activities, ERCOT Invoicing and Purchased Power Contracts – Mike Wittler, CEO

III. EXECUTIVE CLOSED SESSION – PERSONNEL MATTERS:

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.074, the Kerrville Public Utility Board will recess for the purpose of “Personnel Matters” regarding the following matters:

A. Personnel Matters

Deliberation as to Appointment of Officers to the Board of Trustees and Assignment to Board Committees

7.	<u>CONSIDERATION AND ACTION AS A RESULT OF EXECUTIVE CLOSED SESSIONS:</u>	
8.	<u>CONSIDERATION AND ACTION ON RESOLUTION NO. 21-08 – JILL SADBERRY, CFO:</u>	
	Discussion and consideration of a Resolution approving payments to various providers of services or supplies	8
9.	<u>CONSIDERATION AND ACTION ON RESOLUTION NO. 21-09 – JILL SADBERRY, CFO:</u>	
	Discussion and consideration of a Resolution authorizing and approving signatures for the Kerrville Public Utility Board of Trustees and Management for purposes of bank accounts, investments and financial transactions	11
10.	<u>CONSIDERATION AND ACTION ON RESOLUTION NO. 21-10 – JILL SADBERRY, CFO</u>	
	Discussion and consideration of a Resolution approving and changing authorized representatives for Local Government Investment Cooperative	12
11.	<u>CONSIDERATION AND ACTION ON RESOLUTION NO. 21-11 – JILL SADBERRY, CFO:</u>	
	Discussion and consideration of a Resolution approving and amending authorized representatives for Texas Local Government Investment Pool	14
12.	<u>FINANCIAL REPORT – JILL SADBERRY, CFO:</u>	17
13.	<u>CONSIDERATION AND ACTION ON SELECTION OF INDEPENDENT AUDITORS FOR FISCAL YEARS 2021, 2022, AND 2023 – JILL SADBERRY, CFO:</u>	38
14.	<u>APPROVAL AND REPORTING OF PURCHASES AND SALES:</u>	39
	A. Quote #QTE0074645 – Meters (Damon Richardson, Purchasing Agent)	
	B. Quote #2844 and 2873 – RB 50 Phase 3 Material (Damon Richardson, Purchasing Agent)	

15.	<u>ENGINEERING AND OPERATIONS PROJECTS, CAPITAL BUDGET AND RELIABILITY REPORTS – RICARDO BERRIOS, DISTRIBUTION ENGINEER:</u>	48
16.	<u>AWARDING OF KPUB SCHOLARSHIPS FOR 2020-2021 SCHOOL YEAR – ALLISON BUECHÉ, INTERIM DIRECTOR OF CUSTOMER & COMMUNITY RELATIONS:</u>	52
17.	<u>STATUS UPDATE ON CHANGE FOR CHARITY PROGRAM – ALLISON BUECHÉ, INTERIM DIRECTOR OF CUSTOMER & COMMUNITY RELATIONS:</u>	53
18.	<u>CONSIDERATION AND ACTION ON DOWNTOWN BEAUTIFICATION AND LIGHTING PROJECTS AND RESOLUTION 21-12 REVISING STREET LIGHTING RATES – MIKE WITTLER, CEO:</u>	54
19.	<u>ADJOURNMENT</u>	