

**MINUTES OF THE
KERRVILLE PUBLIC UTILITY BOARD
REGULAR MONTHLY MEETING
WEDNESDAY, APRIL 21, 2021, AT 8:30 A.M.
WebEx Event 187 811 0678**

TRUSTEES PRESENT:

Bill Thomas
Philip Stacy
Mark Cowden
Larry Howard
Mayor Bill Blackburn

STAFF PRESENT:

Mike Wittler, General Manager and CEO
Jill Sadberry, Chief Financial Officer
Rosie Vela, Interim Chief Financial Officer
Paul Martinez, Director of Engineering
Robby McCutcheon, IT Manager (*Via teleconference*)
Tammye Riley, Director of Human Resources & Safety
Ricardo Berrios, Distribution Engineer
Gerald Bryla, Controller
Allison Bueché, Director of Customer and Community Relations
Damon Richardson, Purchasing Agent
Mark Alejandro, IT Tech
Vickie Finley, IT Tech (*Via teleconference*)
Lidia S. Goldthorn, Assistant Secretary to the Board

TRUSTEES ABSENT:

OTHERS PRESENT:

Stephen Schulte, Legal Counsel

1. CALL TO ORDER:

Mr. Bill Thomas, Chairman, called the Regular Monthly Meeting to order at 8.30 a.m.

2. PLEDGE OF ALLEGIANCE:

3. APPROVAL OF MINUTES:

The Trustees reviewed the minutes of the March 4, 2021, Special Called Meeting and the March 17, 2021, Regular Monthly Board Meeting. Larry Howard, Treasurer, motioned to approve the minutes. Philip Stacy, Vice Chairman, seconded the motion. Vote was by a show of hands. Motion carried 5 – 0.

4. CITIZEN/CONSUMER OPEN FORUM:

There were no citizens/consumers to speak.

5. ANNOUNCEMENTS OF COMMUNITY INTEREST:

Mr. Wittler highlighted National Lineman Appreciation Day, with KPUB's Touch a Truck Event hosted on April 17th. The event was very well received and staff hopes to be able to host it again, possibly later in the year. Mr. Wittler advised KPUB community involved events coming up include Habitat Volunteer Day on April 24th, volunteering at the Light on the Hill/Mega Mobile Food Pantry Event on April

26th, and a Community Blood Drive for June 17th. the Hill Country Economic Summit on April 22nd. KPUB earned national recognition from APPA as a Reliable Public Power (RP3) Provider with a gold-level designation. The community expressed various forms of appreciation of KPUB for service during the storm event. The staff spotlight for the month was Lineman Taylor Riley. Taylor has been with KPUB for eight years. Mr. Wittler went over personnel changes, advising that Jill Sadberry will be leaving KPUB for a position with Navarro County Electric Cooperative, and Gerald Bryla will be retiring. Mr. Wittler advised the next regular board meeting is scheduled for May 19, 2021 at 8:30 a.m.

**At this time, Mr. Wittler suggested to proceed to item number 16 on the Agenda to allow the KPUB Scholarship recipients to not have a long wait to receive their certificates and take a picture. The Board agreed and Chairman Thomas proceeded to item number 16.*

16. AWARDING OF KPUB SCHOLARSHIPS FOR 2020-2021 SCHOOL YEAR – ALLISON BUECHÉ, INTERIM DIRECTOR OF CUSTOMER & COMMUNITY RELATIONS:

Ms. Bueché advised 2021 is the ninth year that KPUB has awarded scholarships to local area students, based on eligibility and guidelines as defined in the KPUB Scholarship program. The deadline for this year's scholarships was March 12, 2021 at 5:00 p.m. Eighteen qualified applications were received. She advised the KPUB Scholarship Selection Committee, consisting of Mayor Bill Blackburn, Lauren Jette and Allison Bueché, thoroughly reviewed each application. Eligible applicants were scored on academic achievement, economic need, participation in school activities, community involvement and a short essay. The two applicants with the highest scores, who received this year's scholarships, were Cithali Prado and Savannah Rendon. Cithali has been accepted to Baylor University in Waco, and will obtain her bachelor's of nursing degree there. She later plans to obtain her master's degree to become a physician's assistant. She is currently a senior at Tivy High School. Savannah has been accepted to Texas Tech university in Lubbock, and will obtain her bachelor's degree in speech communications disorders and sciences there. She is currently a senior at Tivy High School. Ms. Bueché added that KPUB is honored to present Cithali and Savannah each with a \$1,500.00 KPUB Scholarship that is renewable for up to four years for a total of \$6,000.00.

**At this time, Chairman Thomas elected to proceed to item number 6 on the Agenda. The Board agreed and Chairman Thomas proceeded to item number 6.*

6. MOTION AND VOTE TO RECESS THE PUBLIC MEETING AND RECONVENE IN AN EXECUTIVE CLOSED SESSION:

I. EXECUTIVE CLOSED SESSION – CONSULTATION WITH ATTORNEY:

In accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.071, the Kerrville Public Utility Board will recess for the purpose of "Consultation With Attorney" regarding the following matter:

- A. Consultation with Attorney Regarding Pending or Contemplated Litigation – Mike Wittler, CEO

II. EXECUTIVE CLOSED SESSION – COMPETITIVE MATTERS:

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.086, the Kerrville Public Utility Board will recess to discuss and take any necessary action on the following "Competitive Matters":

- A. Bidding and pricing information for purchased power, general and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies; Risk management information, contracts, and strategies, including fuel hedging and storage;
 - (1) Discussion on Hedging Activities and Risk Management Policy – Mike Wittler, CEO

III. EXECUTIVE SESSION – PERSONNEL MATTERS:

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.074, the Kerrville Public Utility Board will recess for the purpose of “Personnel Matters” regarding the following matters:

- A. Personnel Matters

Deliberation as to Appointment of Officers to the Board of Trustees and Assignment to Board Committees

Chairman Thomas asked the Board of Trustees if he had a motion that the Board convene in Executive Closed Session to discuss “Consultation With Attorney” in accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.071. Mark Cowden, Secretary, so moved. Mr. Howard seconded the motion. Vote was by show of hands. Motion carried 5 – 0.

The Board entered Executive Closed Session at 8:47 a.m. Chairman Thomas adjourned the Executive Closed Session and reconvened into Open Session at 9:13 a.m.

Chairman Thomas then asked the Board of Trustees if he had a motion that the Board convene in Executive Closed Session to discuss “Competitive Matters” in accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.086, and “Personnel Matters” in accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.074. Mr. Howard so moved. Mr. Cowden seconded the motion. Vote was by show of hands. Motion carried 5 – 0.

The Board entered Executive Closed Session at 9:16 a.m. Chairman Thomas adjourned the Executive Closed Session and reconvened into Open Session at 9:25 a.m.

7. CONSIDERATION AND ACTION AS A RESULT OF EXECUTIVE SESSION:

- III. Deliberation as to Appointment of Officers to the Board of Trustees

Mr. Howard made a motion that the Board continue the previous rotation and appoint the following to serve as officers:

- Chairman – Philip Stacy
- Vice-Chairman – Mark Cowden
- Secretary – Larry Howard
- Treasurer – Bill Thomas

And those members serve in the various Committees as follows:

Personnel Committee – Chairman, Vice Chairman and CEO

Investment Committee – Vice Chairman, Treasurer, CEO and CFO
Budget & Audit Committee – Vice Chairman, Treasurer, CEO and CFO
Power Supply Committee – John E. Sample, Philip Stacy, Mark Cowden,
CEO and CFO
Long-Range Planning Committee – John E. Sample, Philip Stacy, CEO
and Director of Engineering

Mr. Cowden seconded the motion. Vote was by a show of hands. Motion passed 5 – 0.

8. **CONSIDERATION AND ACTION ON RESOLUTION NO. 21-08 – JILL SADBERRY, CFO:**

Ms. Sadberry presented this month's wire transfers for operating expenses to the Board. Mr. Howard motioned for approval of Resolution No. 21-08. Mr. Stacy seconded the motion. Vote was by a show of hands. Motion carried 5 – 0.

9. **CONSIDERATION AND ACTION ON RESOLUTION NO. 21-09 – JILL SADBERRY, CFO:**

The following Board Trustees and Management will be authorized as official signatories for the System per Resolution No. 21-09:

Philip Stacy, Chairman
Mark Cowden, Vice-Chairman
Larry Howard, Secretary
Bill Thomas, Treasurer
Mike Wittler, General Manager and Chief Executive Officer
Rosie G. Vela, Interim Chief Financial Officer
Paul Martinez, Director of Engineering

Mr. Stacy made a motion to approve Resolution No. 21-09 authorizing the official signatories for the System as listed above. Mr. Howard seconded the motion. Vote was by a show of hands. Motion carried 5 – 0.

10. **CONSIDERATION AND ACTION ON RESOLUTION NO. 21-10 – JILL SADBERRY, CFO:**

The Board discussed Resolution No. 21-10, which authorized the following Board Trustees and Management as official participants in the Participant Agreement between KPUB and the Texas Local Government Investment Cooperative ("LOGIC"):

Philip Stacy, Chairman
Bill Thomas, Treasurer
Mike Wittler, General Manager and Chief Executive Officer
Rosie G. Vela, Interim Chief Financial Officer
Paul Martinez, Director of Engineering

Mr. Stacy made a motion to approve Resolution No. 21-10 amending the Participant Agreement between KPUB and the Local Government Investment Cooperative ("LOGIC"). Mr. Howard seconded the motion. Vote was by a show of hands. Motion carried 5 – 0.

11. **CONSIDERATION AND ACTION ON RESOLUTION NO. 21-11 – JILL SADBERRY, CFO**

The Board discussed Resolution No. 21-11, which authorized the following Board Trustees and Management as official participants in the Participant Agreement between KPUB and the Local Government Investment Pool (“TexPool”):

- Philip Stacy, Chairman
- Bill Thomas, Treasurer
- Mike Wittler, General Manager and Chief Executive Officer
- Rosie G. Vela, Interim Chief Financial Officer
- Paul Martinez, Director of Engineering

Mr. Stacy made a motion to approve Resolution No. 21-11 amending the Participant Agreement between KPUB and the Texas Local Government Investment Pool (“TexPool”). Mr. Howard seconded the motion. Vote was by a show of hands. Motion carried 5 – 0.

12. FINANCIAL REPORT – JILL SADBERRY, CFO:

Ms. Sadberry presented Financial Statements (unaudited) for the Fiscal Year 2021 through March 31, 2021. Ms. Sadberry reviewed the Statements and Balance Sheets for the month. She stated at March 31, 2021, operating expenses, excluding power cost, were below budget by \$529,316.06 or by 8.64%. The balance in the under-collected power cost was \$7,827,679.06. Ms. Sadberry noted the balance in the Rate Stabilization Fund was \$1,897,498.29. The Debt Service coverage was 337.55 for the month and 66.91 for the Fiscal Year. Also provided at the Board’s request was the quarterly check register of single payments over \$10,000.00 to accompany the cumulative report; along with the quarterly summary of selected financial and operating ratios.

13. CONSIDERATION AND ACTION ON SELECTION OF INDEPENDENT AUDITORS FOR FISCAL YEARS 2021, 2022, AND 2023 – JILL SADBERRY, CFO:

Ms. Sadberry advised the Budget and Finance Committee met on March 17th to discuss the options of keeping the current audit firm of BSGM, or going out for bids. BSGM submitted pricing for the next three years at 2021 at \$37,000.00 (no change from 2020), 2022 at \$37,500.00, and 2023 at \$38,000.00. KPUB has been pleased with BSGM’s performance, which has been thorough and efficient. The Budget and Finance Committee recommended to retain BSGM for another three-year term. This item did not require a second, due to it being presented by the Investment Committee. Vote was by a show of hands. Motion carried 5 – 0.

14. APPROVAL AND REPORTING OF PURCHASES AND SALES:

- A. Quote #QTE00074645 - Meters (Damon Richardson, Purchasing Agent)

Mr. Richardson recommended the approval of Purchase Order #19477 to Texas Electric Cooperatives, for a total of \$84,705.60 to purchase 480 house meters. He advised TEC is the sole source provider for Landis Gyr meters which are required to communicate with KPUB’s AMI (advanced metering infrastructure) system. This will serve as a blanket purchase order to help shorten lead times. Due to demand and shortages in the computer chip industry, lead times have increased; and Kerrville is experiencing growth of new apartment complexes and housing developments. KPUB’s last 12 month use history of house meters is 448, which includes The Landing and Sendero Complex coming on line.

- B. Quote #2844 and 2873 – RB 50 Phase 3 Material (Damon Richardson, Purchasing Agent)

Mr. Richardson advised six bids were sought on Quotations 2844 and 2873 with five vendors responding, resulting in four vendors being awarded purchase orders. Awards were based on best value for KPUB. The total of all four purchase orders is \$148,469.43 and all the items are stock material for line construction. Mr. Richardson provided supporting documentation showing the amount awarded to each vendor. He recommended approval of Purchase Order #19480 for \$97,144.94 to Stuart Irby Company. The majority (\$83,328.00) of the purchase order is the large conductor or overhead wire required for this project.

Mr. Howard motioned for approval of purchases and sales. Mr. Stacy seconded the motion. Vote was by a show of hands. Motion carried 5 – 0.

15. ENGINEERING AND OPERATIONS PROJECTS, CAPITAL BUDGET AND RELIABILITY REPORTS – RICARDO BERRIOS, INTERIM MANAGER OF ENGINEERING:

Mr. Berrios presented a spreadsheet summarizing spending for the Capital Budget through the second quarter of fiscal year end 2021. Mr. Berrios highlighted customer extensions; pole inspection replacements; SCADA upgrades; Network infrastructure; and Microsoft Office 2019 upgrade. He also presented the quarterly reliability reports summarizing industry performance indices by substation, feeder, and entire system by month. In the monthly summary, total number of customers connected was also reflected. Service summary also identified common outage causes and Major Event Day threshold including the day the event occurred. Additional information was provided from last year for comparison.

**At this time, Chairman Thomas proceeded to item number 17 on the Agenda.*

17. STATUS UPDATE ON CHANGE FOR CHARITY PROGRAM – ALLISON BUECHÉ, INTERIM DIRECTOR OF CUSTOMER & COMMUNITY RELATIONS:

Ms. Bueché gave the Board an update on the KPUB Change for Charity program fund, which continues to be well received with the majority of customers. The partnership with St. Vincent de Paul also continues to run smoothly. She advised that there were 56 customers opt out since the last report, bringing a total of 751 residential customers who have opted out of the program as of April 14th. For the month of March, KPUB has granted \$11,455.26 in program funds to 97 households. Ms. Bueché added that since the program's inception in July, KPUB has granted a total of \$119,559.41 in bill payment assistance through the Change for Charity Fund to 1,003 families in the community. Staff discussed starting to look at the possibility of transitioning into a permanent program with limited purposes. Mr. Wittler advised he will contact the City regarding when the current emergency measures will end, and discuss further options at a future board meeting. Board Members thanked Ms. Bueché for the update.

18. CONSIDERATION AND ACTION ON DOWNTOWN BEAUTIFICATION AND LIGHTING PROJECTS AND RESOLUTION 21-12 REVISING STREET LIGHTING RATES – MIKE WITTLER, CEO:

Mr. Wittler advised that staff started looking at options for the string lighting installation between the Parking Garage and the Voelkel Building to work with both the existing overhead line and future underground lines as well. He advised the overhead line at that location makes a slight turn North of the Voelkel Building and is over the middle of the intersection of Clay and Water Streets. National Electric Safety Code generally requires that lines that cross each other (existing overhead and proposed string lights) be supported by the same structure(s). This requirement presents a challenge as moving the overhead to allow this would create clearance issues with the Voelkel Building and the overhead line. He advised the best course of action at this time would be to proceed with only the string lighting at the NAPA/Pint and

Plow mural on Clay Street. He added that KUTS is planning to place art on the asphalt at the intersection of Clay and Water Streets early this summer. Mr. Wittler recommended that KPUB move forward with the installation of conduits under the intersection so that there wouldn't be a need to be repair/replace the art, or incur higher costs to bore under the intersection, if it's decided to move forward with the Clay Street underground project at some point in the future.

Mr. Wittler also recommended the approval of Resolution 21-12, revising the Street Lighting Rates. The revised rates reintroduce a rate for metered lights that was dropped in 2018; recently staff came across nine accounts for metered lights. The revised rates also add a rate for the KUTS Standard string Light Installation based on the calculations presented to the Board last month. It was planned to revise the estimate based on quotations for materials for the installation. With putting the Garage/Voelkel Building installation on hold, Mr. Wittler does not feel it is necessary to revise the estimate because the NAPA/Pint and Plow installation is being done on wood poles and those costs are more certain and consistent. After discussion by the Board, Mayor Bill Blackburn made a motion to approve Resolution No. 21-12. Mr. Howard seconded the motion. Vote was by a show of hands. Motion carried 5 – 0.

19. ADJOURNMENT

Chairman Thomas adjourned the Regular Board Meeting at 10:44 a.m.

Date Approved: _____

Philip Stacy, Chairman

ATTEST

Lidia S. Goldthorn, Assistant Secretary to the Board

MEMORANDUM

TO: Philip Stacy
Mark Cowden
Larry Howard
Bill Thomas
Mayor Bill Blackburn

FROM: Rosie Vela

DATE: May 12, 2021

SUBJECT: Agenda Item No. 8 - Resolution No. 21-13

Presented for your review, wire transfers for operating expenses.

I. WIRE TRANSFERS - Operating Expense

LCRA - Power Cost Billing 03/01/2021 to 03/31/2021. Paid April 30, 2021 Transfer from TexPool Investment Fund to LCRA.	\$ 543,153.11
LCRA - Vendor Payment Misc6092 Paid 04/19/2021	\$.46
NEXTERA - Power Cost Billing 03/01/2021 to 03/31/2021. Paid April 20, 2021 Transfer from TexPool Investment Fund to NEXTERA.	\$ 484,436.00
DG TEXAS SOLAR, LLC - Power Cost Billing 03/01/2021 to 03/31/2021. Paid April 22, 2021 Transfer from TexPool Investment Fund to DG TEXAS SOLAR, LLC.	\$ 50,698.65
CITY OF GARLAND – Power Cost Billing 03/01/2021 to 03/31/2021. Paid April 30, 2021 Transfer from TexPool Investment Fund To CITY OF GARLAND.	\$ 289,466.11
CPS ENERGY - Power Cost Billing 03/01/2021 to 03/31/2021. Paid April 23, 2021 Transfer from TexPool Investment Fund to CPS ENERGY.	\$ 1,165,999.60
ENGIE LONG DRAW SOLAR - Power Cost Billing 03/01/2021 to 03/31/2021. Paid April 28, 2021 Transfer from TexPool Investment Fund to ENGIE LONG DRAW SOLAR	\$ 109,325.99
BROADWAY BANK - Bond Payment Paid April 30, 2021	\$ 62,762.00

II. WIRE TRANSFERS – Investments

A. Transfer from Happy Bank Revenue Fund to TexPool Investment Fund:

<u>Date</u>		<u>Principal</u>
April 19, 2021	\$	100,000.00
April 23, 2021		400,000.00
April 30, 2021		250,000.00
May 03, 2021		300,000.00
May 05, 2021		200,000.00
May 07, 2021		150,000.00
May 10, 2021		100,000.00
May 11, 2021		200,000.00

III. WIRE TRANSFERS - Payroll

Automated Clearing House for Pay Periods Ending:

April 16, 2021	\$	104,401.01
April 30, 2021	\$	122,780.05

IV. WIRE TRANSFERS - Payroll - Federal Reserve Bank

Federal Withholding and FICA for Period Ending:

April 16, 2021	\$	38,534.25
April 30, 2021	\$	47,623.15

V. WIRE TRANSFER - Comptroller of Public Accounts

2021 - Sales and Use Tax for April – Paid 05/13/2021	\$	62,908.14
--	----	-----------

VI. WIRE TRANSFER - TMRS and TML

Texas Municipal Retirement System (TMRS)

Retirement Plan Contribution for the month of April – Paid 05/07/2021	\$	103,143.36
--	----	------------

Texas Municipal League (TML)

Monthly Premium - Medical, Dental, Vision and Life for the month of April – Paid 05/03/2021	\$	57,023.32
--	----	-----------

If you have any questions on the items presented for payment, I will be happy to answer them at your convenience.

Sincerely,



Rosie Vela
Interim Chief Financial Officer

RESOLUTION NO. 21-13

A RESOLUTION OF THE KERRVILLE PUBLIC UTILITY BOARD CONFIRMING AND AUTHORIZING THE PAYMENTS OF INVOICES AS APPROVED AND PRESENTED BY THE CHIEF FINANCIAL OFFICER AND GENERAL MANAGER / CEO.

WHEREAS, the providers of services or material have submitted invoices for payment;
and

WHEREAS, the Chief Financial Officer or General Manager/CEO has reviewed the invoices and approved payments for services rendered or material received.

WHEREAS, the items marked "Paid" have been previously approved by the Board and are included in this Resolution for information; now, therefore,

BE IT RESOLVED BY THE KERRVILLE PUBLIC UTILITY BOARD THAT:

Section 1. That the Kerrville Public Utility Board review payment of the items set forth on the preceding Schedule.

Section 2. That the Kerrville Public Utility Board instructs the General Manager/CEO or his designee to make said payments and ratifies the payment of the items marked "Paid."

Section 3. This Resolution shall take effect immediately from and after its passage.

PASSED, APPROVED AND ADOPTED on this 19th day of May, 2021

Philip Stacy, Chairman

ATTEST:

Larry Howard, Secretary

MEMORANDUM

To: Philip Stacy
Mark Cowden
Larry Howard
Bill thomas
Mayor Bill Blackburn

From: Rosie Vela

Date: May 13, 2021

Re: Agenda Item No. 9 — Financial Report

You will note that the financial statements for the month of April 2021 are in a different format from prior months. This is due to having an Interim CFO and still being in the process of transferring financial information. In the future, we expect to be able to return to the prior format.

Operating revenue for the month was \$2.7 million with a year-to-date total of \$17.6 million. Operating expenses for the month total \$3.1 million with year-to-date total of \$17.1 million. Interest income of \$73,222 on the Series 2013 bonds was paid during this month.

Net Income year to date is \$498,101.

Sincerely,



Rosie Vela
Interim Chief Financial Officer

KERRVILLE PUBLIC UTILITY BOARD
BALANCE SHEET
Balance as of Apr 2021

ACCOUNT	BALANCE FORWARD	YTD DEBIT	YTD CREDIT	YTD BALANCE
ELECTRIC PLANT IN SERVICE	84,757,080.78	6,667,611.57	-3,043,775.50	88,380,916.85
NET ELECTRIC PLANT IN SERVICE	84,757,080.78	6,667,611.57	-3,043,775.50	88,380,916.85
LESS: ACCUMULATED DEPRECIATION	-41,511,651.27	1,682,004.40	-2,721,016.47	-42,550,663.34
EPIS LESS ACCUMULATED DEPRECIATIONS	43,245,429.51	8,349,615.97	-5,764,791.97	45,830,253.51
CONSTRUCTION WORK IN PROGRESS	4,386,813.55	5,357,173.91	-6,995,491.55	2,748,495.91
NET UTILITY PLANT	47,632,243.06	13,706,789.88	-12,760,283.52	48,578,749.42
Restricted Assets				
Cash and Cash Equivalents	523,276.00	3,093,416.00	-3,103,216.00	513,476.00
Customer Deposits	523,276.00	3,093,416.00	-3,103,216.00	513,476.00
Total Cash and Cash Equivalents	523,276.00	3,093,416.00	-3,103,216.00	513,476.00
Investments	423,697.43	268,150.99	-468,293.30	223,555.12
Interest and Sinking Fund	3,534,535.21	302,925.98	-452,846.93	3,384,614.26
Emergency, Repair, Replcmnt&Contingncy	723,583.07	90,225.66	-921,140.23	813,808.73
LT Rate Stabilization Fund	4,681,815.71	661,302.63	-921,140.23	4,421,978.11
Total Investments	5,205,091.71	3,754,718.63	-4,024,356.23	4,935,454.11
Total Restricted Assets	5,205,091.71	3,754,718.63	-4,024,356.23	4,935,454.11

KERRVILLE PUBLIC UTILITY BOARD
BALANCE SHEET
Balance as of Apr 2021

ACCOUNT	BALANCE FORWARD	YTD DEBIT	YTD CREDIT	YTD BALANCE
CURRENT ASSETS				
Revenue Fund				
Cash and Cash Equivalents	584,434.51	69,877,600.24	-69,882,141.37	579,893.38
Petty Cash Funds	6,600.00	0.00	0.00	6,600.00
Investments - Less Customer Deposit	10,485,175.65	39,361,677.05	-20,859,656.82	28,987,195.88
Total Revenue Fund	11,076,210.16	109,239,277.29	-90,741,798.19	29,573,689.26
Construction Funds				
Cash and Cash Equivalents	5,067.68	6.31	0.00	5,073.99
Investments	1,658,519.20	508.15	-219,477.25	1,439,550.10
Total Construction Funds	1,663,586.88	514.46	-219,477.25	1,444,624.09
Rate Stabilization Funds				
Investments	1,896,917.91	580.38	0.00	1,897,498.29
Total Rate Stabilization Fund	1,896,917.91	580.38	0.00	1,897,498.29
ERCOT CRR Auction Funds				
	279,826.49	484,687.97	-153,425.58	611,088.88
Accounts Receivable: Customers	1,596,797.81	24,336,399.82	-24,695,423.55	1,237,774.08
Less: Prov for Uncollectibles	-104,813.24	56,816.55	-40,172.83	-88,169.52
Net Accts Receivable: Customer	1,491,984.57	24,393,216.37	-24,735,596.38	1,149,604.56
Accounts Receivable - Other	161,026.10	278,125.97	-316,785.55	122,366.52
Unbilled Customer Revenues	2,068,141.74	2,413,469.32	-2,827,831.85	1,653,779.21
Total Accounts Receivable	3,721,152.41	27,084,811.66	-27,880,213.78	2,925,750.29
Materials and Supplies	1,011,261.27	1,794,907.80	-1,880,061.33	926,107.74
Other Current Assets:				
Pre-Paid Expenses	21,322.32	101,629.58	-61,475.94	61,475.96
Stores Expenses Undistributed	198.78	63,250.63	-69,197.84	-5,748.43
Transportation Clearing	0.00	590,808.64	-585,751.20	5,057.44
ERCOT COLLATERAL	861,000.00	100,000.00	-100,000.00	861,000.00
INTEREST RECEIVABLE - CITY OF KERRV	30,000.00	0.00	0.00	30,000.00
Current Portion Advance 2020 to COK	0.00	855,688.85	-816,424.98	0.00
Total Other Current Assets	912,521.10	855,688.85	-816,424.98	951,784.97
TOTAL CURRENT ASSETS	20,561,476.22	139,460,468.41	-121,691,401.11	38,330,543.52
NON-CURRENT ASSETS & DEFERRED OUTFL				
Deferred Outflow of Resources	1,972,449.53	0.00	0.00	1,972,449.53
ADVANCE TO CITY OF KERRVILLE	7,500,000.00	0.00	0.00	7,500,000.00
Advance 2020 to City of Kerrville	1,000,000.00	0.00	-1,000,000.00	0.00
TOTAL NON-CURRENT ASSETS & DEFERRED	10,472,449.53	0.00	-1,000,000.00	9,472,449.53
TOTAL ASSETS AND OTHER DEBITS	83,871,260.52	156,921,976.92	-139,476,040.86	101,317,196.58

KERRVILLE PUBLIC UTILITY BOARD
BALANCE SHEET
Balance as of Apr 2021

ACCOUNT	BALANCE FORWARD	YTD DEBIT	YTD CREDIT	YTD BALANCE
LIABILITIES AND EQUITY				
EQUITY				
Retained Earnings - Unreserved	-69,843,094.49	39,500.00	-39,500.00	-69,843,094.49
Retained Earnings - Current Portion	0.00	96,897,170.66	-96,923,419.86	-26,249.20
Total Retained Earnings	-69,843,094.49	96,936,670.66	-96,962,919.86	-69,869,343.69
LIABILITIES				
Long-Term Revenue Bonds	-3,680,000.00	411,000.00	0.00	-3,269,000.00
2013 Revenue Bonds	-3,680,000.00	411,000.00	0.00	-3,269,000.00
Total 2013 Revenue Bonds	-7,360,000.00	822,000.00	0.00	-6,538,000.00
Pension Liability	-1,445,475.00	0.00	0.00	-1,445,475.00
TOTAL NON-CURRENT LIABILITIES	-8,805,475.00	822,000.00	0.00	-7,983,475.00
Curr Liab Pay - Restricted Assets	-401,000.00	401,000.00	-411,000.00	-411,000.00
Current Portion - Revenue Bonds	-56,077.75	67,293.30	-73,977.53	-62,761.98
Accrued Interest Payable	-523,276.00	190,690.00	-171,200.00	-503,786.00
Customer Deposits	-11,564.40	1,116.68	-2,560.42	-13,008.14
Interest on Customer Deposits	-991,918.15	660,099.98	-658,737.95	-990,556.12
Total Curr Liab Payable - Restrict	-2,083,788.20	1,269,106.96	-1,292,236.90	-2,106,918.14
CURRENT LIABILITIES				
Accounts Payable - ICRA Power	-533,553.30	3,236,318.59	-3,245,918.40	-543,153.11
Accounts Payable - CPS	-853,373.62	34,763,077.68	-47,275,703.66	-13,365,999.60
ACCOUNTS PAYABLE - NEXTERA	-469,440.00	2,832,940.00	-2,847,936.00	-484,436.00
Accounts Payable - City of Garland	-267,682.05	18,552,125.54	-18,573,910.60	-289,467.11
Accounts Payable - DG Texas Solar L	-41,868.07	267,174.56	-276,010.14	-50,703.65
Accounts Payable - Concho Bluff	0.00	0.00	0.00	0.00
Accounts Payable-Engie Long Draw So	0.00	466,993.58	-466,993.58	0.00
Total Power Cost	-2,165,917.04	60,118,629.95	-72,686,472.38	-14,733,759.47
Employee Benefits	-359,271.96	517,072.12	-545,278.12	-387,478.45
Accounts Payable - Misc	-492,612.94	4,871,462.26	-4,379,477.89	-628.57
Accounts Payable- CAM, CCSCT & St V	-4,333.45	88,010.26	-91,340.13	-7,663.32
Accrued Gen Fund Transfer	0.00	628,495.74	-628,495.74	0.00
Accrued G.F.T. - Unbilled	-77,051.55	84,834.95	-72,404.08	-64,620.68
Accr Fran Fee - Ingram/C.P.	-8,949.66	15,809.42	-15,637.17	-8,777.41
Ingram Surcharge Payable	-8,951.55	15,809.42	-17,600.60	-10,742.73
Sales Taxes Payable	-90,922.40	601,880.48	-578,138.90	-67,180.82
Federal Taxes Payable	0.00	667,853.90	-715,477.05	-47,623.15
Accrued Payroll	-177,743.62	939,205.61	-801,896.28	-40,434.29
Child Support Payments	0.00	238.16	-595.40	-357.24
Charities Deduction	-885.00	4,395.00	-5,195.00	-1,685.00
Other Miscellaneous Pays	-1,983,317.71	43,020,917.60	-48,868,654.53	-7,831,054.64
Total Accounts Payable - Other	-3,204,039.84	51,455,984.92	-56,720,191.38	-8,468,246.30
Total Current Liabilities	-5,369,956.88	111,574,614.87	-129,406,663.76	-23,202,005.77
DEFERRED INFLOWS OF RESOURCES - PEN	-2,540,816.00	0.00	0.00	-2,540,816.00
TOTAL LIABILITIES & DEFERRED INFLOW	-7,910,772.88	112,645,714.85	-130,065,401.71	-31,447,852.89
TOTAL LIABILITIES, DEFERD INFLOW& EQ	-83,871,260.52	209,582,385.51	-227,028,321.57	-101,317,196.58

PARAMETERS ENTERED:

Financial Design: KPUB BALANCE

Period: Apr 2021

Date: 04/30/2021

Budget Revision: Highest

KERRVILLE PUBLIC UTILITY BOARD
STATEMENT OF INCOME AND EXPENSES
Balance as of Apr 2021

ACCOUNT	CUR MONTH	PRIOR YTD	CUR YTD
KERRVILLE	798,427.40	7,113,634.12	7,373,456.43
CENTER POINT	26,923.74	243,867.58	253,882.66
INGRAM	53,468.31	489,517.67	520,543.66
KERR COUNTY	579,810.03	5,196,091.47	5,564,831.65
UNBILLED & (OVER) UNDER COLL	0.00	323,329.86	-3,766,801.77
TOTAL RESIDENTIAL SALES	1,458,629.48	13,366,440.70	9,945,912.63
KERRVILLE	986,592.91	7,548,040.78	7,277,541.36
CENTER POINT	22,105.27	160,050.49	162,445.38
INGRAM	61,852.53	492,901.09	502,559.26
KERR COUNTY	145,538.18	1,223,802.16	1,242,897.11
UNBILLED	0.00	251,093.46	-2,177,061.93
TOTAL COMMERCIAL & INDUSTRIAL S	1,216,088.89	9,675,887.98	7,008,381.18
KERRVILLE	21,136.60	162,505.00	146,580.00
TOTAL SALES TO PUBLIC AUTHORIT	21,136.60	162,505.00	146,580.00
TOTAL SALES OF ELECTRICITY	2,695,854.97	23,204,833.68	17,100,873.81
LATE PAYMENT PENALTY	5,368.45	87,129.68	72,137.97
TOTAL PENALTIES	5,368.45	87,129.68	72,137.97
KERRVILLE	11,226.00	54,792.00	82,772.00
CENTER POINT	490.00	1,905.00	2,348.00
INGRAM	624.00	3,581.99	4,770.89
KERR COUNTY	1,845.00	9,382.00	11,576.00
TOTAL MISCELLANEOUS SERVICE RE	14,185.00	69,660.99	101,466.89
KERRVILLE	0.00	-60,493.26	128,921.35
INGRAM	0.00	59,533.87	63,915.29
SUBSTATION LEASE REVENUE	0.00	24,371.42	99,101.65
TOTAL RENT FROM ELECTRIC PROPE	0.00	23,412.03	291,938.29
OTHER ELECTRIC REVENUES	960.90	6,448.08	7,299.86
TOTAL OTHER OPERATING REVENUE	20,514.35	186,650.78	472,843.01
TOTAL OPERATING REVENUE	2,716,369.32	23,391,484.46	17,573,716.82
PURCHASED POWER	2,357,540.12	15,746,276.52	10,720,600.76
SUPERVISION & ENGINEERING	142.72	822.32	809.25
STATION EXPENSES	3,213.21	19,447.03	23,306.15
OH LINE EXPENSES	0.00	0.00	511.20
STREET LIGHT & SIGNAL EXPENSES	608.78	2,202.42	3,239.72

April 30, 2021
11:26 AM

KERRVILLE PUBLIC UTILITY BOARD
STATEMENT OF INCOME AND EXPENSES
Balance as of Apr 2021

ACCOUNT	CUR MONTH	PRIOR YTD	CUR YTD
METER EXPENSES	8,620.76	119,373.52	103,415.93
MISC OPERATION EXPENSES	54,088.91	382,323.41	278,949.45
TOTAL OPERATION EXPENSES	66,674.38	524,168.70	410,231.70
SUPERVISION & ENGINEERING	6,919.14	38,676.36	33,364.86
STRUCTURES MAINTENANCE	0.00	8,930.73	2,713.33
STATION EQUIPMENT MAINTENANCE	10,478.70	234,095.93	74,873.73
OH LINE MAINTENANCE	128,489.21	1,002,683.84	1,027,763.89
UG LINE MAINTENANCE	5,829.61	47,492.61	36,931.44
TRANSFORMER MAINTENANCE	4,093.00	4,060.49	85,006.52
STREET LIGHT & SIGNAL MAINT	0.00	0.00	65.76
METER MAINTENANCE	5,910.32	39,480.77	42,920.06
MISC DISTRIBUTION EXPENSE	1,147.21	778.90	2,163.96
TOTAL MAINTENANCE EXPENSES	162,867.19	1,376,199.63	1,305,803.55
TOTAL DISTRIBUTION EXPENSES	229,541.57	1,900,368.33	1,716,035.25
SUPERVISION	1,885.02	37,442.54	12,774.12
METER READING EXPENSES	200.14	4,107.34	4,271.83
CUSTOMER RECORDS & COLLECTION	37,638.48	304,599.47	296,543.97
UNCOLLECTABLE ACCOUNTS	0.00	25,000.00	23,947.07
TOTAL CUSTOMER ACCOUNTS	39,723.64	371,149.35	337,536.99
CUSTOMER SERVICE AND INFORMATI	3,803.09	9,064.04	29,492.53
CUSTOMER ASSISTANCE EXPENSES	10,722.99	85,125.61	64,360.72
MISC CUST SVC & INFO EXPENSES	16,679.57	31,454.46	66,559.29
TOTAL CUSTOMER SERVICE & INFO	31,205.65	125,644.11	160,412.54
ADMINISTRATION AND GENERAL SAL	72,600.02	589,001.03	546,480.16
OFFICE SUPPLIES & EXPENSES	61,863.02	497,780.78	383,632.97
OUTSIDE SERVICES EMPLOYED	68,642.76	200,741.45	362,890.51
PROPERTY INSURANCE	0.00	21,638.75	18,395.16
INJURIES & DAMAGES	3,438.46	72,163.36	39,347.88
EMPLOYEE PENSIONS & BENEFITS	216,255.20	780,177.76	921,161.58
MISC ADMIN & GEN EXPENSES	2,320.32	28,089.18	74,977.76
GENERAL PLANT MAINTENANCE EXP	8,005.42	27,478.53	34,721.54
TOTAL ADMIN & GENERAL	433,125.20	2,217,070.84	2,381,607.56
TOTAL OPERATIONS & MAINT	733,596.06	4,614,232.63	4,595,592.34
FR FEES - INGRAM/CENTER POINT	0.00	16,713.62	15,637.17
DEPRECIATION OF PLANT IN SERVI	0.00	1,998,842.56	1,733,137.89
AMORTIZATION OF ACQ COST ADJUS	0.00	0.00	0.00
OTHER OPERATING EXPENSES (net)	-257.31	-13,122.04	-11,023.81
TOTAL OTHER OPERATING EXPENSES	-257.31	-13,122.04	-11,023.81

KERRVILLE PUBLIC UTILITY BOARD
STATEMENT OF INCOME AND EXPENSES
Balance as of Apr 2021

ACCOUNT	CUR MONTH	PRIOR YTD	CUR YTD
TOTAL OPERATING EXPENSES	3,090,878.87	22,362,943.29	17,053,944.35
INCOME FROM OPERATIONS	-374,509.55	1,028,541.17	519,772.47

NON-OPERATING REVENUES

INTEREST INCOME - REVENUE FUND	0.00	205,094.81	32,816.44
INTEREST INCOME - CONSTRUCTION	0.00	0.00	0.00
INTEREST INCOME - EMERG RPR & I&S FUND	0.00	22,845.73	8,647.93
INTEREST INCOME - CITY OF KERR	0.00	1,622.48	51.48
2013 BOND INTEREST EXPENSE	-73,222.33	105,000.00	100,000.00
TOTAL BOND INTEREST EXPENSE	-73,222.33	-79,152.38	-136,739.53
Interest on Customer's deposit	257.49	0.00	3,870.21
AFUDC BORROWED FUNDS	0.00	19,721.21	0.00
OTHER NONOPERATING INCOME	358.51	2,704.55	2,616.57
OTHER DEDUCTIONS	0.00	0.00	-25,194.39
TOTAL OTHER (NET)	358.51	2,704.55	-22,577.82
TOTAL NONOPER INCOME (EXPENSES)	-73,121.31	277,836.40	-21,671.71

NET INCOME FROM OPERATIONS

NET INCOME FROM OPERATIONS	-447,630.86	1,306,377.57	498,100.76
CAPITAL CONTRIBUTIONS	13,340.42	131,796.16	144,213.30
GENERAL FUND TRANSFER	0.00	701,601.49	616,064.86

Kerrville Public Utility Board
Schedule of Average Daily Balance of Fund
For Reporting Compliance as Required by the
Texas Public Funds Investment Act
For the Quarter Ended March 31, 2021

Revenue Fund

Day of the Month	January 2021	February 2021	March 2021	Totals
1	\$11,150,078.89	\$10,956,458.74	\$10,969,224.64	
2	11,150,078.89	10,933,104.72	10,969,224.64	
3	11,150,078.89	10,933,104.72	10,969,224.64	
4	11,032,724.72	10,933,104.72	10,969,224.64	
5	11,532,724.72	11,233,104.72	11,269,224.64	
6	11,532,724.72	11,233,104.72	11,269,224.64	
7	11,532,724.72	11,233,104.72	11,269,224.64	
8	11,532,724.72	11,633,104.72	11,599,305.51	
9	11,532,724.72	11,633,104.72	11,598,864.24	
10	11,532,724.72	11,541,160.75	11,598,864.24	
11	12,184,216.66	11,541,160.75	11,798,864.24	
12	12,184,216.66	11,893,741.43	11,798,864.24	
13	11,977,698.51	11,893,741.43	11,798,864.24	
14	11,977,698.51	11,893,741.43	11,798,864.24	
15	11,977,698.51	11,893,741.43	12,498,864.24	
16	11,977,698.51	12,193,741.43	12,498,864.24	
17	11,977,698.51	12,193,741.43	13,498,864.24	
18	11,977,698.51	12,193,741.43	13,498,864.24	
19	11,977,698.51	12,193,741.43	13,843,077.78	
20	11,492,610.51	12,193,741.43	13,843,077.78	
21	11,492,610.51	12,193,741.43	13,843,077.78	
22	11,792,610.51	12,272,920.68	13,774,874.47	
23	11,792,610.51	12,272,920.68	13,774,874.47	
24	11,792,610.51	12,265,203.20	13,774,874.47	
25	11,123,946.54	12,420,497.80	13,690,452.36	
26	11,123,946.54	10,870,131.60	13,890,452.36	
27	11,123,946.54	10,870,131.60	13,890,452.36	
28	11,123,946.54	10,798,532.01	13,890,452.36	
29	10,983,072.14		14,290,452.36	
30	10,983,072.14		30,890,142.40	
31	10,822,109.00		30,496,914.77	
Total of daily balance	\$357,538,724.59	\$326,311,369.87	\$425,565,696.11	
Average daily balance	\$11,533,507.24	\$11,653,977.50	\$13,727,925.68	\$12,326,842.12
Interest earnings	\$4,511.35	\$3,874.90	\$4,188.36	\$12,574.61
APR ----->	0.45%	0.43%	0.35%	0.41%

Kerrville Public Utility Board
Schedule of Other Investment Facts
For Reporting Compliance as Required by the
Texas Public Funds Investment Act
For the Quarter Ended March 31, 2021

Total Funds Invested by Fund

Fund	Market Value and Carrying Amount	Actual Interest Earnings	Budgeted Interest Earnings
Revenue	\$30,496,914.77	\$12,527.67	\$13,428.84
Construction	1,441,871.39	158.95	2,000.69
Rate Stabilization	1,897,498.29	181.69	2,285.07
Long Term Rate Stabilization	813,808.73	73.58	871.65
Debt Reserve	0.00	0.00	0.00
Interest & Sinking	222,994.67	12.34	262.50
Emergency, Repair, Replace & Cont. Func	3,397,181.50	2,922.39	3,815.25
Revenue Fund - Checking	387,371.25	174.08	150.00
Totals	\$38,657,640.60	\$16,050.70	\$22,814.00

Total Funds Invested by Security

Type of Security		Market Value and Carrying Amount	Actual Interest Earnings	Budgeted Interest Earnings
Certificate of Deposit	17%	6,546,106.98	14,042.46	3,863.22
TEXPOOL	76%	29,242,888.28	1,214.92	17,257.84
LOGIC	6%	2,481,274.08	666.18	1,464.34
Other-Misc. checking accounts, etc.	1%	387,371.25	174.08	150.00
Totals	100%	\$38,657,640.59	\$16,097.64	\$22,814.00

MEMORANDUM

To: Bill Thomas
Philip Stacy
Mark Cowden
Larry Howard
Mayor Bill Blackburn

From: Allison Bueché

Date: May 12, 2021

RE: Agenda Item #11—Change for Charity Program Fund Update

The Kerrville Public Utility Board (KPUB) Change for Charity program fund continues to be well received with the majority of our customers, and the partnership with St. Vincent de Paul is continuing smoothly as well.

We have had 1 customer opt-out since our last report, bringing a total of 752 residential customers who have opted out of the program as of May 12, 2021.

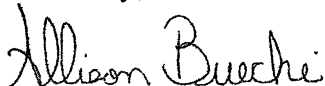
For the month of April, we granted \$9,052.42 in program funds to 62 households.

Since the program's inception in July, we have granted a total of \$129,961.87 in bill payment assistance through the Change for Charity fund to 1,085 families in our community.

Additionally, a draft of a potential program transition letter is included in this packet for your review.

Please let me know if you have any questions or concerns.

Sincerely,



Allison Bueché
Director of Customer & Community Relations
Kerrville Public Utility Board



Dear **KPUB** customer:

As a **community-owned, not-for-profit utility company**, Kerrville Public Utility Board (KPUB) is here to help power a better community.

In response to COVID-19, KPUB suspended disconnects and late penalties for customers with past due accounts during the months of March-July 2020, as did utilities across the nation. Amid this health crisis, **KPUB approved the establishment of a new Change for Charity program fund** at its June 17, 2020, board meeting to help our neighbors in need by providing utility bill assistance.

How the Program Works

Funds are collected by automatically rounding up the change on residential customers' utility bills to the next whole dollar. For example, if your utility bill is \$87.63, it is rounded to \$88 even with the additional \$0.37 placed into the Change for Charity program fund. No donations will fund any program administrative expenses, and all donations are tax-deductible.

Program Administration

The fund has been administered at no cost since July by the Society of St. Vincent de Paul, a local 501(c)(3) nonprofit organization, to grant electric bill assistance to eligible residential customer households.

KPUB will transition the new Change for Charity program in June into a permanent one to change lives and make a difference in our community for years to come. Future Change for Charity program funds that are in excess of our community's need for bill payment assistance will be administered by the KPUB Board of Trustees for charitable purposes in our service area.

Major Funding Categories

All Change for Charity program funds will be granted to charities and projects that impact our neighbors here in the Hill Country.

Although there are many worthy charitable areas in our community, the board-appointed committee will primarily provide funding for **emergency utility, food or disaster relief**. The Society of St. Vincent de Paul will continue to administer the program funds at no cost.



Lending a **helping hand** to our neighbors in need.



Program Participation

To opt out: Simply contact us at 830.257.3050 to opt out of the program, email custserv@kpub.com or unenroll online through your KPUB SmartHub account. Donation refunds will be granted upon request to any residential customers who would like their donation refunded back as a bill credit for up to 36 bill cycles.

The Change for Charity program was announced when it was launched in July with automatic enrollment through press releases, email announcements and a full page bill insert to our residential customers. If for any reason you missed these announcements, they can be viewed online at kpub.com/changeforcharity.



Powering a Better Community through Change

The average customer contribution per program participant is just \$0.50 a month or \$6 in change, a year. While that is a small amount, the dollars add up quickly when many customers participate. If over half of KPUB's residential customers participate, that adds up to over \$50,000 a year to help our neighbors in need.



Since the Change for Charity program's inception in July, we've granted over **\$130,000** in bill payment assistance to **1,100+ families** right here in Kerr County that were struggling to keep their lights on.

If you continue your enrollment in Change for Charity, we will continue to keep you informed on what charitable areas your contributions benefit here in the Hill Country and the charitable amounts through our annual KPUB community report each year.

Thank you for changing lives and powering a better community for your neighbors and friends!

—The Kerrville Public Utility Board team

Are you not receiving our KPUB communications?

Please contact our office to verify your information or complete the response form below to update your contact information and receive important announcements and outage communications from our KPUB team!

Name: _____ KPUB account number: _____

Service address: _____ City/state/zip: _____

Mailing address: _____ City/state/zip: _____

Email: _____

Home phone: _____ Cell phone: _____ Work: _____

Your contact information can also be updated online through your KPUB SmartHub account at K PUB.COM.

The completed form can be returned to our KPUB night drop box or mailed to us at
2250 Memorial Blvd, Kerrville, TX 78028.

MEMORANDUM

To: Philip Stacy
Mark Cowden
Larry Howard
Bill Thomas
Mayor Bill Blackburn

From: Mike Wittler

Date: May 14, 2021

Re: Agenda Item 11 – Discussion and Possible Action on Resolution No. 21-14:
Bill Payment Assistance Program

Staff is recommending that we continue to keep our Change for Charity round up program in place beyond the Covid pandemic.

The primary purpose of the program would be to provide electric utility bill payment assistance to KPUB customers. Any excess funds could be used for other utility, food or disaster relief, but only with prior Board approval. St. Vincent de Paul is interested in continuing to administer the program for KPUB at no charge.

I have attached the memo and resolution from June 2020 that established the program for your reference.

Staff is recommending approval of attached Resolution 21-14.

Please let me know if you need additional information.

Sincerely,



Mike Wittler

RESOLUTION NO. 21-14

A RESOLUTION OF THE KERRVILLE PUBLIC UTILITY BOARD OF THE CITY OF KERRVILLE, TEXAS, CONTINUING AND REVISING A PROGRAM TO PROVIDE RESIDENTIAL UTILITY BILL PAYMENT ASSISTANCE AND EMERGENCY RELIEF TO QUALIFIED RATEPAYERS.

WHEREAS, on June 17, 2020, in response to rate payers impacted by the coronavirus disease (COVID-19), the Board of Trustees adopted a program to provide residential utility bill payment assistance to qualified ratepayers; and

WHEREAS, the Board of Trustees believes that it is in the public interest that KPUB continue a reasonable program the result of which would help struggling residential electric ratepayers to pay their bills, reduce the expenses of delinquent bill collection and reduce the number of disconnections of service to the same customers endangering the elderly, sick and distressed and provide other emergency relief; and

WHEREAS, The Board of Trustees finds the Residential Utility Bill Payment Assistance and Emergency Relief Program, described generally below is fair and reasonable and serves the public interest; now, therefore,

BE IT RESOLVED BY THE KERRVILLE PUBLIC UTILITY BOARD:

Section 1. That the General Manager/CEO is authorized and directed to continue the Residential Utility Bill Payment Assistance and Emergency Relief Program to provide financial aid to qualified residential rate payers in general conformity with this Resolution.

Section 2. That the Program will continue to be funded by revenue from contributions currently being received from residential customers.

Section 3. That applicants for assistance must be KPUB residential rate payers and qualified for assistance under the Program by an independent non-profit agency or charity experienced in screening and approved by the Board. Screening services will be memorialized by an appropriate agreement and will be furnished at no cost to KPUB. The General Manager/CEO is authorized and directed to negotiate and execute the agreement for screening services.

Section 4. That the first priority for use of the funds must be electric bill payment assistance. The use of any excess funds must be approved in advance by the Board of Trustees and shall be limited to other utility, food, or disaster relief.

Section 5. That a full evaluation of the Program will be performed by the Board during each fiscal year. The Program may be modified or terminated by the Board upon reasonable notice to KPUB residential rate payers.

PASSED, APPROVED AND ADOPTED on this 19th day of May, 2021

Philip Stacy, Chairman

ATTEST:

Larry Howard, Secretary

MEMORANDUM

To: Bill Thomas
Philip Stacy
Mark Cowden
Larry Howard
Mayor Bill Blackburn

From: Mike Wittler

Date: June 12, 2020

Re: Agenda Item 12 – Consideration and Action on Resolution No. 20-13: Bill Payment Assistance Program

Staff is recommending that we establish a Round Up Program that is supplemented by transfers from the Revenue Fund to achieve a funding level equivalent to the PUC Program (\$0.33 per megawatt hour on total sales or \$13,750 per month).

- Round Up Program:
 - Automatic enrollment
 - Allow opt-out and refund upon request
 - Enroll all residential meters
 - All funding initially dedicated to bill payment assistance, with monthly status reporting to the Board
 - In the future establish Board appointed committee to administer disbursements from the fund
 - Continue Round Up Program post-COVID-19 with Board appointed committee to administer disbursements from the fund
- KPUB Contribution to Round Up Program:
 - Recommend transfer to Round Up Program from the Revenue Fund to make total contribution to the Program equivalent to the PUC Program (\$13,750 per month)
 - Estimated contribution \$4,000-6,000 per month
 - Monthly status reporting to the Board and anticipate discontinuing this contribution when the City's Emergency Declaration is no longer in effect

Allison Bueche and Jo Anderson have additional details on our plans to partner with a non-profit to administer this program, establish customer communications plans, and schedule to return to normal billing and collections.

Please let me know if you need additional information to facilitate our discussion.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Wittler". The signature is stylized with a large initial "M" and a long, sweeping underline.

Mike Wittler

RESOLUTION NO. 20-13

A RESOLUTION OF THE KERRVILLE PUBLIC UTILITY BOARD OF THE CITY OF KERRVILLE, TEXAS, ADOPTING A PROGRAM TO PROVIDE RESIDENTIAL UTILITY BILL PAYMENT ASSISTANCE TO QUALIFIED RATEPAYERS.

WHEREAS, on March 13, 2020, in response to the growing threat of the coronavirus disease (COVID-19), Governor Greg Abbott issued a Declaration of State of Disaster for all counties in Texas; and

WHEREAS, on March 20, 2020, in response to the imminent threat of disaster posed by coronavirus, the Kerrville City Council ratified the disaster declaration signed by Mayor Blackburn on March 16, 2020, as revised, and consented to its continuation indefinitely, or until such time as it is terminated by order of the Council; and

WHEREAS, in response to the Governor's order and due to the public emergency and imperative public necessity, the Public Utility Commission of Texas (the "PUCT") in Project No. 50664 imposed certain requirements and prohibitions upon utilities subject to regulation by the PUCT to aid elderly, ill and/or unemployed residential rate payers; and

WHEREAS, although electric cooperatives and municipally owned electric utilities are generally not subject to the rate jurisdiction of the PUCT, they were urged to adopt programs to aid elderly and/or economically distressed residential rate payers and at last count 40 out of 70 municipally owned utilities implemented policies which to some degree aided distressed residential rate payers; and

WHEREAS, the Board of Trustees believe that it is in the public interest that KPUB adopt a reasonable program the result of which would enable all residential electric rate payers to pay their bills, reduce the expenses of delinquent bill collection and reduce the number of disconnections of service to the same customers endangering the elderly, sick and distressed; and

WHEREAS, The Board of Trustees finds the Residential Utility Bill Payment Assistance Program, described generally below is fair and reasonable and serves the public interest; now, therefore,

BE IT RESOLVED BY THE KERRVILLE PUBLIC UTILITY BOARD THAT:

Section 1. That the General Manager/CEO is authorized and directed to implement a Residential Utility Bill Payment Assistance Program to provide financial aid to qualified residential rate payers in general conformity with this Resolution.

Section 2. That the Program would be funded by revenue from contributions from residential customers initially calculated by rounding the customer bill up to the next whole dollar amount and a monthly contributions from the Revenue Fund in an amount approved by the Board and initially set to achieve monthly contributions totaling \$13,750.

Section 3. That all residential rate payers would be enrolled in the Program unless the rate payer opts-out. The Program concept is neighbor helping neighbor to at least afford the basic necessity of electric power. All residential rate payers, including those receiving aid, will be bill payers at the current rates.

Section 4. That if continued beyond the coronavirus pandemic, the Program shall be overseen by the General Manager/CEO and a committee established by the Board of Trustees.

Section 5. That applicants for assistance must be KPUB residential rate payers and qualified for assistance under the Program by an independent non-profit agency or charity experienced in screening and approved by the Board. Screening services will be memorialized by an appropriate agreement and will be furnished at no cost to KPUB. The General Manager/CEO is authorized and directed to negotiate and execute the agreement for screening services.

Section 6. That during the coronavirus pandemic the Board will be provided with monthly updates on the status of the Program. A full evaluation of the Program will be performed by the Board during each fiscal year. The Program may be modified or terminated by the Board upon reasonable notice to KPUB residential rate payers.

PASSED, APPROVED AND ADOPTED on this 17th day of June, 2020

Bill Thomas, Chairman

ATTEST:

Mark Cowden, Secretary

MEMORANDUM

To: Philip Stacy
Mark Cowden
Larry Howard
Bill Thomas
Mayor Bill Blackburn

From: Tammye Riley

Date: May 12, 2021

Re: Agenda Item No. 12 – COVID-19 update

KPUB management has decided to, with following guidelines from industry leaders, health organizations and local government, begin developing plans for reopening our lobby to the public and returning our workforce to the office. We are currently phasing employees back in and by June 1st, our public facing staff will all be returned to the office and crew yard, with safeguards remaining in place to ensure the safety and health of our team. We will continue to require face coverings and physical distancing in common areas, hallways, breakrooms (when not eating), restrooms, etc. for the time being. Our extra sanitation and disinfection processes will remain in place, as well.

As we return to our normal operations, we remain committed to the goals we established in the beginning, which is to ensure the safety and health of our workforce, while continuing operational integrity and reliability of power to our community. Our staff members are excited to return to the office and crew yard, and being able to safely interact, face to face, with one another again.

I will be happy to answer any questions or concerns you might have regarding our COVID-19 responses over the past year and progress made with efforts to reopen our facility.

Sincerely,



Tammye Riley
Director of HR, Safety & Training

MEMORANDUM

To: Philip Stacy
Mark Cowden
Larry Howard
Bill Thomas
Mayor Bill Blackburn

From: Paul Martinez

Date: May 12, 2021

RE: Agenda item # 13 — Discussion on EV Charging Stations

I would like to initiate a conversation regarding electric vehicle charging stations and their rate structures.

Please see attached two charts with preliminary analysis so that we may begin a conversation and I can receive your feedback.

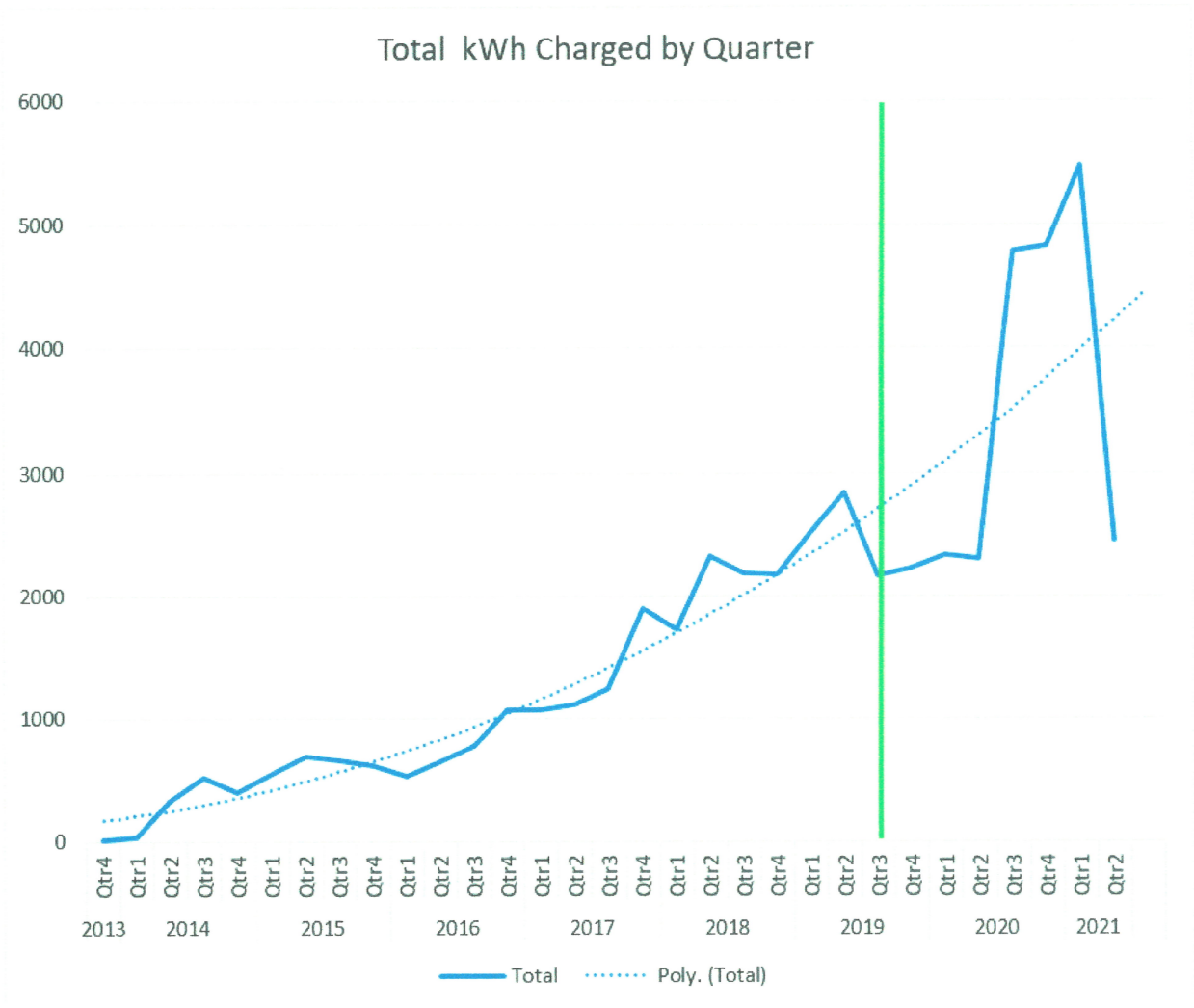
KPUB now has five total users that have joined the Electric Vehicle Public Charging Flat Rate Program which is \$30 for six months.

Please let me know if you have any questions or concerns and I'd be happy to address them.

Best regards,



Paul Martinez, PMP, PE
Director of Engineering



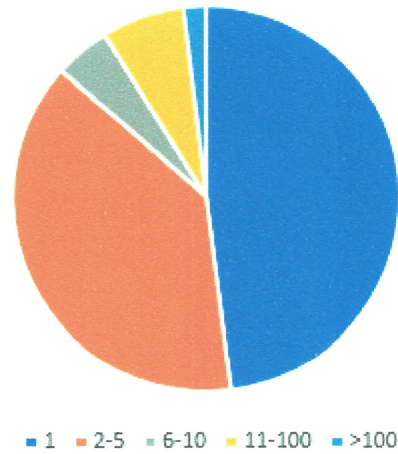
This graph is the combined kWh consumed for electric vehicles charging at the five charging stations broken out by quarter since the inception of the first charger. The trend line (dotted line) is more clearly indicative of increased usage.

- Steady growth in electric vehicle consumed (charged) kWh
- Vertical line is when the fee was added to the charging stations, it resulted in a slight hitch in growth but then proceeded upward

Note: Quarter 2 is not complete which is why usage is so low, dataset is through 5/11/2021

Number of Visits by Individual Vehicle		
Visits	Vehicles	% of Total
1	153	48.0%
2-5	123	38.6%
6-10	15	4.7%
11-100	22	6.9%
>100	6	1.9%

Frequency of Individual Car



- Same data broken down in table and graph
- 91% of vehicles used the chargers 10 times or less
 - o Given the infrequency of many of the vehicles, the availability of chargers may be bringing travelers into Kerrville for use increasing local economic development

Note: This data does not include the data from prior to vehicles receiving an identification. Before then they were considered “[Blank]”, we suspect including [Blank]s would make the distinction even more profound

MEMORANDUM

To: Philip Stacy
Mark Cowden
Larry Howard
Bill Thomas
Mayor Bill Blackburn

From: Howard Hall

Date: May 13, 2021

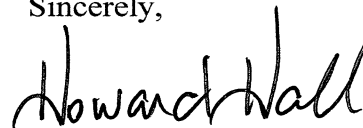
Re: Agenda Item No. 14 – Approval and Reporting of Purchases and Sales

Presented for your consideration and review are the recommendations for purchase of goods or services.

- A. Fleet Purchase.** Staff is recommending the approval of a purchase order to Altec Industries Inc., for a total of \$250,134 to purchase a 2023 Freightliner truck with a new Altec Model DH50H Hydraulic Derrick. Truck specifications meet those of Sourcewell which is a cooperative purchasing program the nation's two leading cooperative purchasing organizations, National IPA and U.S Communities. This unit will replace Unit 3207 2006 Ford F-750 Digger Derrick with approximately 50,000 miles and over 2700 PTO hours. Due to the manufacturers delay in obtaining components to build trucks we are looking at a 600 day delivery time frame which is why we are requesting this purchase order to be approved for the 2021-2022 capital budget. Attached is the quote received.

Please let me know if you have any questions or concerns.

Sincerely,



Howard Hall



Quote Number: 862008
 Opportunity Number: 1632889
 Sourcwell Contract #: 012418-ALT
 Date: 4/30/2021

Quoted for: Kerville PUB
 Customer Contact: Damon Richardson
 Phone: / Email:
 Quoted by: David Wyble
 Phone: / Email: 816-676-6634 / david.wyble@altec.com
 Altec Account Manager: Arlan Smith

REFERENCE ALTEC MODEL		Sourcwell Price
DH50	50' Fully Hydraulic derrick, rear mount	\$225,797

(A.) SOURCEWELL OPTIONS ON CONTRACT (Unit)

1			
2			
3			
4			

(A1.) SOURCEWELL OPTIONS ON CONTRACT (General)

1	HRS	HOSE REEL. Spring Loaded for Mounting 25' Conductive Hoses with HTMA Quick C	\$1,419
2	LTC	LOWER TOOL CIRCUIT	\$382
3			
4			
5			
6			
7			
8			
SOURCEWELL OPTIONS TOTAL:			\$227,598

(B.) OPEN MARKET ITEMS (Customer Requested)

1	UNIT	Altec Rotafloat System	
2	UNIT & HYDRAULIC ACC	Custom Auger, Subbase storage, Braden Front Bumper Package	
3	BODY	Custom Body	
4	BODY & CHASSIS ACC	Water Tank, Pendulum retainers for O/R pad holders,	
5	ELECTRICAL		
6	FINISHING		
7	CHASSIS	Custom Chassis	
8	OTHER		
OPEN MARKET OPTIONS TOTAL:			\$20,461

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$248,059
Delivery to Customer: \$2,075
TOTAL FOR UNIT/BODY/CHASSIS: \$250,134

(C.) ADDITIONAL ITEMS (items are not included in total above)

1			
2			
3			
4			

Pricing valid for 45 days

NOTES

PAINT COLOR: White to match chassis, unless otherwise specified

WARRANTY: Standard Altec Warranty for Aerials and Derricks - One (1) year parts warranty One (1) year labor warranty Ninety (90) days warranty for travel charges (Mobile Service) Limited Lifetime Structural Warranty. Chassis to include standard warranty, per the manufacturer.

TO ORDER: To order, please contact the Altec Account Manager listed above.

CHASSIS: Per Altec Commercial Standard

DELIVERY: No later than **570-600** days ARO, FOB Customer Location

TERMS: Net 30 days

BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry (Domestic and Overseas), Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.

TRADE-IN: Please ask your Altec Account Manager for more information

BUILD LOCATION: St. Joseph, MO (Midwest)