

JANUARY 14, 2022

OFFICIAL NOTICE

OF

THE ANNUAL SYSTEM USERS MEETING

AND

THE REGULAR MONTHLY MEETING

The Kerrville Public Utility Board will hold its Annual System Users Meeting and its Regular Monthly Meeting on Wednesday, January 19, 2022, beginning at 8:30 a.m. The Annual System Users Meeting will be held prior to the Regular Monthly Meeting. The meetings will be held in the KPUB Conference Room at the Utility Board offices located at 2250 Memorial Blvd. The meeting site is accessible to handicapped persons. A copy of the agenda is attached to this notice.



Lidia S. Goldthorn, Assistant Secretary

AGENDA
KERRVILLE PUBLIC UTILITY BOARD
ANNUAL SYSTEM USERS MEETING
WEDNESDAY, JANUARY 19, 2022, AT 8:30 A.M.
KPUB CONFERENCE ROOM
KERRVILLE PUBLIC UTILITY BOARD OFFICES
2250 MEMORIAL BLVD.
KERRVILLE, TEXAS

**KPUB MEETING PROCEDURES, BOARD OF TRUSTEES AND STAFF SAFETY MEASURES,
AND CITIZEN PARTICIPATION GUIDELINES**

Due to the recent increase of Coronavirus positive cases in Kerr County, standard safety protocols will be observed by the Kerrville Public Utility Board, KPUB staff, and citizens/visitors attending the meeting. Masks are voluntary and highly encouraged. Six-foot distance seating will be observed and visitor seating will be designated.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. REPORT BY BSGM, LLP., CERTIFIED PUBLIC ACCOUNTANTS:

Presentation of the 2021 Annual Audit by BSGM, LLP., Certified Public Accountants 1

**4. CONSIDERATION AND ACTION ON RESOLUTION NO. 22-01 – AMY DOZIER,
DIRECTOR OF FINANCE:**

Discussion and consideration of a Resolution accepting the Annual Audit by BSGM, L.L.P.,
Certified Public Accountants 11

5. ANNUAL GENERAL MANAGER’S REPORT – MIKE WITTLER, CEO:

The General Manager and CEO will provide an annual report on the condition of the electric
system, financial status, employees and rates 12

6. CITIZEN/CONSUMER OPEN FORUM:

Members of the public may address the Board. Prior to speaking, each speaker must sign in with
their name, address and the topic to be addressed. The Board may not discuss or take any action
on an item not on the agenda but may place the issue on a future agenda. The number of speakers
will be limited to the first ten speakers and each speaker is limited to four minutes.

7. ADJOURNMENT

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KERRVILLE PUBLIC UTILITY BOARD
REGULAR MONTHLY MEETING
WEDNESDAY, JANUARY 19, 2022, 8:30 A.M.
KPUB CONFERENCE ROOM
KERRVILLE PUBLIC UTILITY BOARD OFFICES
2250 MEMORIAL BLVD.
KERRVILLE, TEXAS

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3. ANNOUNCEMENTS OF COMMUNITY INTEREST:

Announcements of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognition of KPUB officials, employees; reminders about upcoming events sponsored by KPUB. No action taken.

**Please note: The February Regular Monthly Board Meeting is tentatively scheduled for Wednesday, February 16, 2022 at 8:30 a.m.*

4. CONSENT AGENDA:

These items are considered routine and can be approved in one motion unless a Board Member asks for separate consideration of an item. It is recommended that the Board approve the following items which will grant the General Manager to take all actions necessary for each approval:

4A.	APPROVAL OF MINUTES – Approval of the December 15, 2021, Regular Monthly Board Meeting Minutes	1
4B.	RESOLUTION NO. 22-02 – AMY DOZIER, DIRECTOR OF FINANCE. A Resolution approving payment to various providers of services or supplies	6
4C.	APPROVAL AND REPORTING OF PURCHASES AND SALES:	
	1. Tree Trimming Contract (Howard Hall, Field Services Supervisor)	10
	2. Construction Services (Howard Hall, Field Services Supervisor)	
	3. Fleet Sale (Howard Hall, Field Services Supervisor)	
	4. RFQ 2987 – Transformers (Damon Richardson, Purchasing Agent)	18

5. **MOTION TO VOTE AND RECESS THE PUBLIC MEETING AND RECONVENE IN AN EXECUTIVE CLOSED SESSION:**

I. **EXECUTIVE CLOSED SESSION – CONSULTATION WITH ATTORNEY:**

In accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.071, the Kerrville Public Utility Board will recess for the purpose of “Consultation With Attorney” regarding the following matter:

- A. Consultation with Attorney Regarding Pending or Contemplated Litigation – Mike Wittler, CEO

II. **EXECUTIVE CLOSED SESSION – COMPETITIVE MATTERS:**

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.086, the Kerrville Public Utility Board will recess to discuss and take any necessary action on the following “Competitive Matters”:

- A. Bidding and pricing information for purchased power, general and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies; Risk management information, contracts, and strategies, including fuel hedging and storage;
 - (1) Discussion on Hedging Activities, ERCOT Invoicing and Purchased Power Contracts – Mike Wittler, CEO

6. **CONSIDERATION AND ACTION AS A RESULT OF EXECUTIVE CLOSED SESSIONS:**

7. **FINANCIAL REPORT – AMY DOZIER, DIRECTOR OF FINANCE:** 31

8. **ENGINEERING AND OPERATIONS PROJECTS, CAPITAL BUDGET AND RELIABILITY REPORTS – PAUL MARTINEZ, DIRECTOR OF ENGINEERING:** 41

9. **QUARTERLY REPORT FROM THE KERRVILLE ECONOMIC DEVELOPMENT CORPORATION (KEDC) – GILBERT SALINAS, COO:**

Update on Kerrville Economic Development Corporation (KEDC) activities

10. **UPDATE ON ANNUAL COMMUNITY REPORT – ALLISON BUECHÉ, DIRECTOR OF CUSTOMER & COMMUNITY RELATIONS:** 45

11. **REVIEW OF PROCESS ON POTENTIAL CANDIDATES FOR BOARD POSITION #4 – MIKE WITTLER, CEO:**

Review of process for determining potential candidates for Board Position #4 to submit to City Council. No action to be taken 50

12. **ADJOURNMENT**