

**MINUTES OF THE  
KERRVILLE PUBLIC UTILITY BOARD  
SPECIAL CALLED MEETING  
WEDNESDAY, JANUARY 26, 2022, AT 8:30 A.M.  
KPUB CONFERENCE ROOM  
KERRVILLE PUBLIC UTILITY BOARD OFFICES  
2250 MEMORIAL BLVD.  
KERRVILLE, TEXAS**

**KPUB TRUSTEES PRESENT:**

Philip Stacy  
Mark Cowden  
Larry Howard  
Bill Thomas  
Mayor Bill Blackburn

**KPUB STAFF PRESENT:**

Mike Wittler, General Manager and CEO  
Amy Dozier, Director of Finance  
Paul Martinez, Director of Engineering  
Lidia S. Goldthorn, Assistant Secretary to the Board

**KPUB TRUSTEES ABSENT:**

**OTHERS PRESENT:**

Stephen Schulte, Legal Counsel (*Via teleconference*)  
John Davidson, Special Counsel (*Via teleconference*)  
Gaines Griffin, Special Counsel (*Via teleconference*)  
John E. Sample

**1. CALL TO ORDER:**

Mr. Philip Stacy, Chairman, called the Special Called Meeting to order at 8:30 a.m.

**2. INVOCATION AND PLEDGE OF ALLEGIANCE:**

Item skipped.

**3. CITIZEN/CONSUMER OPEN FORUM:**

There were no citizens/consumers to speak.

**4. MOTION AND VOTE TO RECESS THE PUBLIC MEETING AND RECONVENE IN AN EXECUTIVE CLOSED SESSION:**

**I. EXECUTIVE CLOSED SESSION – CONSULTATION WITH ATTORNEY:**

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.071, the Kerrville Public Utility Board will recess for the purpose of “Consultation With Attorney” regarding the following matters:

A. Consultation with Attorney Regarding Pending or Contemplated Litigation  
– Mike Wittler, CEO

Chairman Stacy asked the Board of Trustees if he had a motion that the Board convene in Executive Closed Session to discuss “Consultation With Attorney” in accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.071. Mayor Bill Blackburn, so moved. Bill Thomas, Treasurer, seconded the motion. Vote was by show of hands. Motion carried 5 – 0.

The Board entered Executive Closed Session at 8:31 a.m. Chairman Stacy adjourned the Executive Closed Session and reconvened into Open Session at 9:31 a.m.

5. **CONSIDERATION AND ACTION AS A RESULT OF EXECUTIVE CLOSED SESSION:**

No action taken outside of Executive Session by the Board.

6. **ADJOURNMENT**

Chairman Stacy adjourned the Special Called Meeting at 9:31 a.m.

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Philip Stacy, Chairman

ATTEST

\_\_\_\_\_  
Lidia S. Goldthorn, Assistant Secretary to the Board

**MINUTES OF THE  
KERRVILLE PUBLIC UTILITY BOARD  
REGULAR MONTHLY MEETING  
WEDNESDAY, FEBRUARY 16, 2022, AT 8:30 A.M.  
KPUB CONFERENCE ROOM  
KERRVILLE PUBLIC UTILITY BOARD OFFICES  
2250 MEMORIAL BLVD.  
KERRVILLE, TEXAS**

**TRUSTEES PRESENT:**

Philip Stacy  
Mark Cowden  
Larry Howard  
Bill Thomas  
Mayor Bill Blackburn

**STAFF PRESENT:**

Mike Wittler, General Manager and CEO  
Amy Dozier, Director of Finance  
Paul Martinez, Director of Engineering  
Allison Bueché, Director of Customer and Community Relations  
Damon Richardson, Purchasing Agent  
Lidia Goldthorn, Assistant Secretary to the Board

**TRUSTEES ABSENT:**

**OTHERS PRESENT:**

Stephen Schulte, Legal Counsel

**1. CALL TO ORDER:**

Mr. Philip Stacy, Chairman, called the Regular Monthly Meeting to order at 8:30 a.m.

**2. PLEDGE OF ALLEGIANCE:**

**3. CITIZEN/CONSUMER OPEN FORUM:**

There were no citizens/consumers to speak.

**4. ANNOUNCEMENTS OF COMMUNITY INTEREST:**

Mr. Wittler highlighted KPUB Apprenticeship Graduate Richie Clemens. KPUB was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officer Association (GFOA) for its annual comprehensive financial report for FY 2019-2020. He also highlighted Customer Service Representative Linda Hicks as the staff spotlight for the month. Ms. Hicks has been with KPUB for 5 years. KPUB Volunteer participation included volunteering at the Light on the Hill/Mega Mobile Food Pantry Event on January 31<sup>st</sup>. Upcoming KPUB community involvement events include two more Food Pantry Events on February 28<sup>th</sup> and March 30<sup>th</sup>, and volunteering with Habitat for Humanity on April 23<sup>rd</sup>. KPUB will also host a Community Blood Drive on March 24<sup>th</sup>. Chairman Stacy added that two Habitat for Humanity houses will be dedicated on February 26<sup>th</sup>. Mr. Wittler suggested the next regular board meeting be scheduled for March 23, 2022 at 8:30 a.m. to accommodate for Spring Break.

**5. CONSENT AGENDA:**

Mark Cowden, Vice Chairman, made a motion to accept items in the consent agenda as presented. Larry Howard, Secretary, seconded the motion. Vote was by a show of hands. Motion carried 5 – 0.

5A. APPROVAL OF MINUTES.

5B. RESOLUTION NO. 22-03 – AMY DOZIER, DIRECTOR OF FINANCE. A Resolution approving payment to various providers of services or supplies.

5C. DECEMBER, 2021 QUARTERLY FUNDS REPORT – AMY DOZIER, DIRECTOR OF FINANCE. Acceptance of the December, 2021, Quarterly Funds Report as presented to the Investment Committee following the January 19, 2022, Board Meeting.

5D. APPROVAL AND REPORTING OF PURCHASES AND SALES:

1. RFQ 3001 – 3 Phase Pad Mount Transformers (Damon Richardson, Purchasing Agent)

**END OF CONSENT AGENDA**

**6. DISCUSSION AND ACTION ON APPOINTMENTS TO SCHOLARSHIP COMMITTEE – ALLISON BUECHÉ, DIRECTOR OF CUSTOMER & COMMUNITY RELATIONS:**

Ms. Bueché advised the KPUB Scholarship Program guidelines specify that a scholarship selection committee, appointed by the KPUB Board of Trustees, will choose the candidates and an alternate for the available scholarships to be awarded. She further advised the scholarship application deadline will close on Friday, February 25, 2022. The KPUB Board of Trustees will need to appoint new members to serve on the selection committee to choose this year's candidates and alternate for the 2022 KPUB scholarship awards. In the past, that committee had been comprised of a KPUB Board Member, a KPUB staff member who oversees the scholarship committee and a KISD representative. Board Members suggested Mr. Howard sit in the committee, to which he agreed, and also to reach out to Mindy Curran about an Ingram ISD Representative. Ms. Bueche will coordinate with the KISD and Ingram ISD for their representative.

**7. FINANCIAL REPORT – AMY DOZIER, DIRECTOR OF FINANCE:**

Ms. Dozier presented the financial statements for the month of January 2022. Ms. Dozier highlighted items that included a \$212K increase in net position; \$3.7M in operating revenue for the month; \$3.4M in operating expense; \$245K in operating income; \$2.4M in over collected power cost adjustment at January 31, 2021; and \$29.7M invested in investment pools, CD's and an investment account at Happy State Bank. Ms. Dozier added that the Power Cost Adjustment (PCA) remained at \$95.00 for January and recommended to keep the PCA at \$95.00 due to winter power costs and pending litigation. Ms. Dozier also provided a power point presentation with the month's highlights and financial metrics from her memo.

**8. MOTION AND VOTE TO RECESS THE PUBLIC MEETING AND RECONVENE IN AN EXECUTIVE CLOSED SESSION:**

**I. EXECUTIVE CLOSED SESSION – PERSONNEL MATTERS:**

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.074, the Kerrville Public Utility Board will recess to deliberate the following “Personnel Matters”:

- A. The nomination of three (3) candidates to the City Council of the City of Kerrville for appointment to Board of Trustees Position Number Four.

- (1) **Exhibit A** – Applicants for Board Position No. 4 – Mike Wittler, CEO

**II. EXECUTIVE CLOSED SESSION – CONSULTATION WITH ATTORNEY:**

In accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.071, the Kerrville Public Utility Board will recess for the purpose of “Consultation With Attorney” regarding the following matter:

- A. Consultation with Attorney Regarding Pending or Contemplated Litigation – Mike Wittler, CEO

**III. EXECUTIVE CLOSED SESSION – COMPETITIVE MATTERS:**

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.086, the Kerrville Public Utility Board will recess to discuss and take any necessary action on the following “Competitive Matters”:

- A. Bidding and pricing information for purchased power, general and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies; Risk management information, contracts, and strategies, including fuel hedging and storage;

- (1) Discussion on Hedging Activities, ERCOT Invoicing and Purchased Power Contracts – Mike Wittler, CEO

Chairman Stacy asked the Board of Trustees if he had a motion that the Board convene in Executive Closed Session to discuss “Personnel Matters” in accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.074, “Consultation With Attorney” in accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.071, and “Competitive Matters” in accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.086. Mr. Howard, so moved. Mayor Bill Blackburn seconded the motion. Vote was by show of hands. Motion carried 5 – 0.

The Board entered Executive Closed Session at 8:36 a.m. Chairman Stacy adjourned the Executive Closed Session and reconvened into Open Session at 9:14 a.m. The Board entered into Executive Closed Session again at 9:15 a.m. and reconvened into Open Session again at 9:16 a.m.

**9. CONSIDERATION AND ACTION AS A RESULT OF EXECUTIVE SESSIONS:**

- I. Board Position No. 4 Nominations.

Mayor Blackburn made a motion to nominate Mr. Glenn Andrew, Mr. James Patrick Murray and Mr. John E. Sample, to City Council to consider for the upcoming Board position vacancy. Bill Thomas, Treasurer, seconded the motion. Vote was by a show of hands. Motion carried 5 - 0.

**10. ADJOURNMENT**

Chairman Stacy adjourned the Regular Board Meeting at 9:17 a.m.

**Date Approved:** \_\_\_\_\_

\_\_\_\_\_  
Philip Stacy, Chairman

**ATTEST**

\_\_\_\_\_  
Lidia S. Goldthorn, Assistant Secretary to the Board

# MEMORANDUM

To: Philip Stacy  
Mark Cowden  
Larry Howard  
Bill Thomas  
Mayor Bill Blackburn

From: Jill Cook

Date: March 16, 2022

Re: Agenda Item No. 5B – Resolution No. 22-04

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The following transfers were initiated since the last Board meeting:

I. WIRE TRANSFERS - Operating Expense

CONCHO BLUFF - Power Cost Billing 01/01/2022 to 01/31/2022. Paid February 22, 2022 Transfer from Happy St. Bank Investment Account to CONCHO BLUFF.	\$ 199,282.73
CPS ENERGY - Power Cost Billing 01/01/2022 to 01/31/2022. Paid February 18, 2022 Transfer from Happy St. Bank Investment Account to CPS ENERGY.	\$ 1,633,990.96
DG TEXAS SOLAR, LLC - Power Cost Billing 01/01/2022 to 01/31/2022. Paid February 18, 2022 Transfer from Happy St. Bank Investment Account to DG TEXAS SOLAR, LLC.	\$ 22,254.46
ENGIE LONG DRAW SOLAR - Power Cost Billing 01/01/2022 to 01/31/2022. Paid February 23, 2022 Transfer from Happy St. Bank Investment Account to ENGIE LONG DRAW SOLAR.	\$ 78,696.65
ERCOT – CRR Auction – Monthly - March 2022. Paid February 22, 2022 Transfer from Happy St. Bank Investment Account to ERCOT.	\$ 110,334.01
ERCOT- CRR Auction Paid March 07, 2022 Transfer from Happy St. Bank Investment Account to ERCOT.	\$ 20,659.25
ERCOT – Subchapter M Default Charge Paid February 10, 2022 Transfer from Happy St. Bank Investment Account to ERCOT.	\$ 203.83
ERCOT – Subchapter M Default Charge Paid March 14, 2022 Transfer from Happy St. Bank Investment Account to ERCOT.	\$ 319.27

ERCOT – Subchapter M Collateral Paid February 9, 2022 Transfer from Happy St. Bank Investment Account to ERCOT.	\$ 635.79
ERCOT – Subchapter M Collateral Paid March 9, 2022 Transfer from Happy St. Bank Investment Account to ERCOT.	\$ 138.46
GARLAND POWER & LIGHT – Power Cost Billing 01/01/2022 to 01/31/2022. Credit Received at Happy State Bank on February 28, 2022 from GPL.	\$ (127,145.77)
LCRA - Power Cost Billing 01/01/2022 to 01/31/2022. Paid February 25, 2022 Transfer from Happy St. Bank Investment Account to LCRA.	\$ 583,927.30
NEXTERA - Power Cost Billing 01/01/2022 to 01/31/2022. Paid February 18, 2022 Transfer from Happy St. Bank Investment Account to NEXTERA.	\$ 485,088.00
NEXTERA - Power Cost Billing 02/01/2022 to 02/28/2022. Paid March 17, 2022 Transfer from Happy St. Bank Investment Account to NEXTERA.	\$ 438,144.00

II. TRANSFERS – Investments

Transfer from Happy State Bank Operating Account to Happy State Bank Investment Account:

<u>Date</u>	<u>Principal</u>
February 14, 2022	\$ 900,000.00
February 22, 2022	\$ 700,000.00
February 25, 2022	\$ 600,000.00
February 28, 2022	\$ 600,000.00
March 7, 2022	\$ 900,000.00

III. WIRE TRANSFERS - Payroll

Automated Clearing House for Pay Periods Ending:	
February 18, 2022	\$ 111,392.85
March 4, 2022	\$ 108,518.59

IV. WIRE TRANSFERS - Payroll - Federal Reserve Bank

Federal Withholding and FICA for Period Ending:	
February 18, 2022	\$ 40,256.85
March 4, 2022	\$ 39,279.28



V. WIRE TRANSFER - TMRS and TML

Texas Municipal Retirement System (TMRS) Retirement Plan Contribution for the month of February – Paid 03/08/2022	\$ 61,097.46
Texas Municipal League (TML) Monthly Premium - Medical, Dental, Vision and Life for the month of March – Paid 03/01/2022	\$ 58,249.18

If you have any questions on the items presented for payment, I will be happy to answer them at your convenience.

Sincerely,



Jill Cook  
Accounting Supervisor

**RESOLUTION NO. 22-04**

**A RESOLUTION OF THE KERRVILLE PUBLIC UTILITY BOARD CONFIRMING AND AUTHORIZING THE PAYMENTS OF INVOICES AS APPROVED AND PRESENTED BY THE DIRECTOR OF FINANCE AND GENERAL MANAGER / CEO.**

**WHEREAS**, the providers of services or material have submitted invoices for payment;  
and

**WHEREAS**, the Director of Finance or General Manager/CEO has reviewed the invoices and approved payments for services rendered or material received.

**WHEREAS**, the items marked "Paid" have been previously approved by the Board and are included in this Resolution for information; now, therefore,

**BE IT RESOLVED BY THE KERRVILLE PUBLIC UTILITY BOARD THAT:**

**Section 1.** That the Kerrville Public Utility Board review payment of the items set forth on the preceding Schedule.

**Section 2.** That the Kerrville Public Utility Board instructs the General Manager/CEO or his designee to make said payments and ratifies the payment of the items marked "Paid."

**Section 3.** This Resolution shall take effect immediately from and after its passage.

**PASSED, APPROVED AND ADOPTED on this 23<sup>rd</sup> day of March, 2022**

\_\_\_\_\_  
**Philip Stacy, Chairman**

**ATTEST:**

\_\_\_\_\_  
**Larry Howard, Secretary**

## MEMORANDUM

To: Philip Stacy  
Mark Cowden  
Larry Howard  
Bill Thomas  
Mayor Bill Blackburn

From: Damon Richardson

Date: March 16, 2022

Re: Agenda Item No. 5C.1 – Approval and Reporting of Purchases and Sales

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Presented for your consideration and review are the recommendations for purchase of goods or services.

- A. RFQ 3020 – 3 Phase Pad Mount Transformers (commercial).** An RFQ was sent out to 6 vendors. We received 4 quotes. Irby is the low bid and best value on the evaluation, however they do have a price adjustment clause should materials increase by more than 5%. Awarding Irby would result in a PO for \$110,349.99. Attached are the quotes, and evaluations.

Please let me know if you have any questions or concerns.

Sincerely,



Damon Richardson  
Purchasing Agent

# REQUEST FOR QUOTATION



**Kerrville  
Public  
Utility  
Board**

City of Kerrville, Texas  
Electric Distribution System  
Revenue Fund  
2250 Memorial Blvd. • PO Box 294999  
Kerrville, TX 78029-4999 • 830-257-3050

<b>Vendor</b>	<b>Quotation</b>
17273	3020
<b>Print Date</b>	<b>Page</b>
03/07/2022	1

**TO** STUART C. IRBY COMPANY  
5908 LA COLONIA  
SAN ANTONIO, TX 78218

**SHIP TO** KERRVILLE PUBLIC UTILITY BOARD  
2250 MEMORIAL BLVD  
KERRVILLE, TX 78028-5613  
Phone: (830)257-3050  
Fax: (830)792-8244

**Response Due Date:** 9:00 am 3/16/2022

**Phone:**  
**Fax:**

### Requested Terms

<b>Shipment Method</b>	<b>Shipment Terms</b>	<b>FOB</b>	<b>Payment Terms</b>
			NET

LN	ITEM	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	DEL DT/LEAD TM
1	13064	3.000	EA	Transfmr Pad Mt 3ph 1000 KVA 480/277 7200/12470, loop feed If you have an in stock option please include it as an alternate ABB	36783.33	58-60 WKS

### Vendor Terms

<b>Shipment Method</b>	<b>Shipment Terms</b>	<b>FOB</b>	<b>Payment Terms</b>

<b>Valid Through Date:</b>
<b>Authorizing Signatures</b>
<i>Damon Richardson</i>
DAMON RICHARDSON PURCHASING AGENT (830)792-8239



**Quotation**

**STUART C IRBY BR603 BASTROP, TX**  
**509 W SH71**  
**BASTROP TX 78602**  
**210-661-2348 Fax 210-661-9153**

QUOTE DATE	ORDER NUMBER
02/24/22	S012875573
REMIT TO:	PAGE NO.
STUART C. IRBY CO. POST OFFICE BOX 843959 DALLAS TX 75284	1

**SOLD TO:**  
**KERRVILLE PUBLIC UTILITY BOARD**  
**PO BOX 294999**  
**KERRVILLE, TX 78029-4999**

**SHIP TO:**  
**KERRVILLE PUBLIC UTILITY BOARD**  
**2250 MEMORIAL BOULEVARD**  
**KERRVILLE, TX 78028-5613**

**ORDERED BY:**

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
103130		RFQ 3020				Tom E Boyd	
INSIDE SALESPERSON			REQD DATE	FRGHT ALLWD	SHIP VIA		
Ryan C Johns			02/24/22	Yes	OT OUR TRUCK		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UCM	Ext Amt
3EA		1	*ABB T10007227NTLP 3PH PAD-MT 1000KVA HV:12470GT/7200 LV: 480/277, NO TAPS, LOOP FEED Your # 13064 58-60 WKS DRAWINGS PLUS 4WKS PRICE ADJUSTABLE AT TIME OF SHIPMENT PRICE ADJUSTMENT CLAUSE (PAC) Due to extended delivery dates for 1ph & 3ph transformers, pricing is not held constant between order placement and shipment. The price may be adjusted per the price adjustment clause described below up to 3 months prior to shipment. A weighted combination of the following indices will be used for price adjustments: Core Steel ? Hitachi Energy Index - Weighted 22%* Aluminum - PPI WPU102501 - Weighted 7%* Copper - PPI WPU102502 - Weighted 5%* Oil PPI - WPU057604 - Weighted 10%* Fab Steel - PPI WPU101703 - Weighted 11%* Labor - CEU3133500008 - *** Continued on Next Page ***			36783.330EA	110349.99
*** Reprint ** Reprint ** Reprint **							

Quotation



STUART C IRBY BR603 BASTROP, TX  
 509 W SH71  
 BASTROP TX 78602  
 210-661-2348 Fax 210-661-9153

QUOTE DATE	ORDER NUMBER
02/24/22	S012875573
REMIT TO:	PAGE NO.
STUART C. IRBY CO. POST OFFICE BOX 843959 DALLAS TX 75284	2

SOLD TO:  
 KERRVILLE PUBLIC UTILITY BOARD  
 PO BOX 294999  
 KERRVILLE, TX 78029-4999

SHIP TO:  
 KERRVILLE PUBLIC UTILITY BOARD  
 2250 MEMORIAL BOULEVARD  
 KERRVILLE, TX 78028-5613

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
103130		REQ 3020				Tom E Boyd	
INSIDE SALESPERSON		REQD DATE		FRGHT ALLWD		SHIP VIA	
Ryan C Johns		02/24/22		Yes		OT OUR TRUCK	
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
			Weighted 35%* Should the specified indices be discontinued, proper indices shall be submitted by mutual agreement of both parties. The Index Baseline will be February* 2022. If the percentage change is less than +/- 2%, then no change will apply. Both the Buyer and Seller recognize this is a proxy for commodity adjustment and if actual cost varies using this method, then a conversation may be held to discuss corrections. If additional items or change in material is to be required, the items will be priced in a similar manner. Please verify bill of materials meets customer's requirements. Complete bid includes general notes. Quote expires under any of the following conditions referred to the quote's date listed above: - After 30 days. - If the cost of any of the				
*** Continued on			Next Page ***				

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STUART C IRBY BR603 BASTROP, TX  
 509 W SH71  
 BASTROP TX 78602  
 210-661-2348 Fax 210-661-9153

Quotation

QUOTE DATE	ORDER NUMBER
02/24/22	S012875573
REMIT TO: STUART C. IRBY CO. POST OFFICE BOX 843959 DALLAS TX 75284	PAGE NO.  3

SOLD TO:  
 KERRVILLE PUBLIC UTILITY BOARD  
 PO BOX 294999  
 KERRVILLE, TX 78029-4999

SHIP TO:  
 KERRVILLE PUBLIC UTILITY BOARD  
 2250 MEMORIAL BOULEVARD  
 KERRVILLE, TX 78028-5613

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
103130		RFQ 3020				Tom E Boyd	
INSIDE SALESPERSON		REQD DATE		FRGHT ALLWD		SHIP VIA	
Ryan C Johns		02/24/22		Yes		OT OUR TRUCK	
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
			5 main materials increases by more than 5%.				

**\* This is a quotation \***

Prices firm for acceptance within 30 days with the exception of commodity prices which are subject to change daily. Quotation is void if changed. Complete quote must be used unless authorized in writing.

OUR PRODUCT AND SERVICES ARE SUBJECT TO, AND GOVERNED EXCLUSIVELY BY, OUR TERMS AND CONDITIONS OF SALE, WHICH ARE INCORPORATED HEREIN AND AVAILABLE AT [www.irby.com/terms](http://www.irby.com/terms). ADDITIONAL OR CONFLICTING TERMS ARE REJECTED, VOID AND OF NO FORCE OR EFFECT.

Subtotal	110349.99
S&H CHGS	0.00
Sales Tax	0.00
<b>TOTAL</b>	<b>110349.99</b>

\*\* Reprint \*\* Reprint \*\* Reprint \*\*

# REQUEST FOR QUOTATION



**Kerrville  
Public  
Utility  
Board**

City of Kerrville, Texas  
Electric Distribution System  
Revenue Fund  
2250 Memorial Blvd. • PO Box 294999  
Kerrville, TX 78029-4999 • 830-257-3050

<b>Vendor</b>	<b>Quotation</b>
45	3020
<b>Print Date</b>	<b>Page</b>
03/07/2022	1

**TO**    
KBS ELECTRICAL DISTRIBUTORS INC.  
504 EAST SAINT ELMO ROAD  
AUSTIN, TX 78745

**SHIP TO**    
KERRVILLE PUBLIC UTILITY BOARD  
2250 MEMORIAL BLVD  
KERRVILLE, TX 78028-5613  
Phone: (830)257-3050  
Fax: (830)792-8244

**Phone:**  
**Fax:**

**Response Due Date:** 9:00 am 3/16/2022

### Requested Terms

<b>Shipment Method</b>	<b>Shipment Terms</b>	<b>FOB</b>	<b>Payment Terms</b>
			NET

LN	ITEM	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	DEL. DT/LEAD TM
1	13064	3.000	EA	Transfrmr Pad Mt 3ph 1000 KVA 480/277 7200/12470, loop feed If you have an in stock option please include it as an alternate	36,883.00	84-86 wks

### Vendor Terms

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<b>Valid Through Date:</b>
<b>Authorizing Signatures</b>
<i>Damon Richardson</i>
DAMON RICHARDSON PURCHASING AGENT (830)792-8239



# REQUEST FOR QUOTATION



**Kerrville  
Public  
Utility  
Board**

City of Kerrville, Texas  
Electric Distribution System  
Revenue Fund  
2250 Memorial Blvd. • PO Box 294999  
Kerrville, TX 78029-4999 • 830-257-3050

Vendor	Quotation
77	3020
Print Date	Page
03/07/2022	1

**TO** WESCO DISTRIBUTION, INC.  
4410 DIVIDEND  
SAN ANTONIO, TX 78219

**SHIP TO** KERRVILLE PUBLIC UTILITY BOARD  
2250 MEMORIAL BLVD  
KERRVILLE, TX 78028-5613  
Phone: (830)257-3050  
Fax: (830)792-8244

**Response Due Date:** 9:00 am 3/16/2022

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			NET

LN	ITEM	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	DEL DT/LEAD TM
1	13064	3.000	EA	Transfmr Pad Mt 3ph 1000 KVA 480/277 7200/12470, loop feed If you have an in stock option please include it as an alternate <b>ABB, DTAN-L3M135</b>	<b>42,208.875</b> <small>quote expires 3/24/22</small>	<b>58-60 wks</b>

### Vendor Terms

Shipment Method	Shipment Terms	FOB	Payment Terms

<b>Valid Through Date:</b>
<b>Authorizing Signatures</b>
<i>Damon Richardson</i>
DAMON RICHARDSON PURCHASING AGENT (830)792-8239

# REQUEST FOR QUOTATION



**Kerrville  
Public  
Utility  
Board**

City of Kerrville, Texas  
Electric Distribution System  
Revenue Fund  
2250 Memorial Blvd. • PO Box 294999  
Kerrville, TX 78029-4999 • 830-257-3050

<b>Vendor</b>	<b>Quotation</b>
70	3020
<b>Print Date</b>	<b>Page</b>
03/07/2022	1

**TO**  **TECHLINE INCORPORATED**  
4314 DIVIDEND DR  
SAN ANTONIO, TX 78219

**SHIP TO**  **KERRVILLE PUBLIC UTILITY BOARD**  
2250 MEMORIAL BLVD  
KERRVILLE, TX 78028-5613  
Phone: (830)257-3050  
Fax: (830)792-8244

**Response Due Date:** 9:00 am 3/16/2022

**Phone:**  
**Fax:**

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			NET

LN	ITEM	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	DEL DT/LEAD TM
1	13064	3.000	EA	Transfmr Pad Mt 3ph 1000 KVA 480/277 7200/12470, loop feed If you have an in stock option please include it as an alternate NL = 467 LL= 10205	\$47,524.00	48-52 wks

### Vendor Terms

<b>Shipment Method</b>	<b>Shipment Terms</b>	<b>FOB</b>	<b>Payment Terms</b>
Best way	Freight allowed	San Antonio	Net 30

<b>Valid Through Date:</b>
<b>Authorizing Signatures</b>
<i>Damon Richardson</i>
DAMON RICHARDSON PURCHASING AGENT (830)792-8239

*Karen Cone*

## Damon Richardson

---

**From:** Paul Martinez  
**Sent:** Monday, March 7, 2022 10:08 AM  
**To:** Damon Richardson  
**Cc:** Amy Dozier  
**Subject:** RE: 1000 kva 480/277

Good Morning Damon,

I finally remembered the other one I was just sizing that I was mentioning on Saturday night. It's the new USDA job. I'm still working on sizing but the first calculation methodology said it would be a 1000 kVA transformer. With lead times over a year I think it's worth ordering 2 to 3 since we already have an idea of them coming.

Please let me know what you hear from Techline.

Thanks!

Best regards,  
Paul



**Paul Martinez, PMP, PE**

*Director of Engineering*

**Kerrville Public Utility Board**

2250 Memorial Blvd, Kerrville, Texas 78028

**O:** 830.792.8230 • **M:** 512.971.3998 • **F:** 830.258.1883

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**From:** Damon Richardson  
**Sent:** Monday, March 7, 2022 9:00 AM  
**To:** Paul Martinez <[pmartinez@kpub.com](mailto:pmartinez@kpub.com)>  
**Cc:** Amy Dozier <[adozier@kpub.com](mailto:adozier@kpub.com)>  
**Subject:** FW: 1000 kva 480/277

Paul, here is the quote I had that we did not act on, I could rescind this and go out for a quantity you suggest.

Lead time probably means we go without at some point. I will call Techline and see if there is stock alliance inventory is available.

Damon

**From:** Damon Richardson  
**Sent:** Thursday, February 24, 2022 10:13 AM  
**To:** Amy Dozier ([adozier@kpub.com](mailto:adozier@kpub.com)) <[adozier@kpub.com](mailto:adozier@kpub.com)>  
**Subject:** 1000 kva 480/277

**RFQ 3020**  
**Pole Mount Transformers 1000 kVA 480/277**  
**March 16, 2022**

**Historical Loss Factor**

Description	Vendor	Delivery Days	Incomplete Submission	Excep.	Qty	Price Ea.	Total Bid Price	%Z	No-load Losses	Load Losses	Total Owning Cost Each	Total Owning Cost Bid
1000 kVA 480/277	Irbay ABB	421	Y	N	1	\$36,783.33	\$36,783.33		500	11000	\$ 52,352.33	\$ 52,352.33
	Wesco ABB	421	Y	N	1	\$42,208.88	\$42,208.88		5000	11000	\$ 68,802.88	\$ 68,802.88
	Tecline	365	Y	N	1	\$47,524.00	\$47,524.00		467	10205	\$ 61,975.47	\$ 61,975.47
	KBS	602	Y	N	1	\$36,883.00	\$36,883.00		500	11000	\$ 52,452.00	\$ 52,452.00
		84	N	N	1	\$0.00	\$0.00				\$ -	\$ -
	56	N	N	1	\$0.00	\$0.00				\$ -	\$ -	
	98	N	N	1	\$0.00	\$0.00					\$ -	\$ -

Max NL 500  
 Min LL 11000  
 NL Loss Factor 2.450  
 LL Loss Factor 1.304

**Current Loss Factor**

Description	Vendor	Delivery Days	Incomplete Submission	Excep.	Qty	Price Ea.	Total Bid Price	%Z	No-load Losses	Load Losses	Total Owning Cost Each	Total Owning Cost Bid
1000 kVA 480/277	Irbay ABB	421	Y	N	1	\$36,783.33	\$36,783.33	0.00	500	11000	\$ 67,448.67	\$ 67,448.67
	Wesco ABB	421	Y	N	1	\$42,208.88	\$42,208.88	0.00	5000	11000	\$ 119,209.88	\$ 119,209.88
	Tecline	365	N	N	1	\$47,524.00	\$47,524.00	0.00	467	10205	\$ 76,005.37	\$ 76,005.37
	KBS	602	Y	N	1	\$36,883.00	\$36,883.00	0.00	500	11000	\$ 67,548.34	\$ 67,548.34
		84	N	N	1	\$0.00	\$0.00	0.00	0	0	\$ -	\$ -
	59	N	N	1	\$0.00	\$0.00	0.00	0	0	\$ -	\$ -	
	98	N	N	1	\$0.00	\$0.00	0.00	0	0	\$ -	\$ -	

Max NL 500  
 Min LL 11000  
 NL Loss Factor 10.297  
 LL Loss Factor 2.320

Evaluation	Vendor	Value
Total Lead Time	0	56
Minimum Ownership Cost (Historical Loss Factor)	0	\$ -
Minimum Ownership Cost (Current Loss Factor)	0	\$ -
Minimum Purchase	Irbay ABB	\$36,783.33

Rank	Total Lead Time	Minimum Ownership Cost (Historical Loss Factor)	Minimum Ownership Cost (Current Loss Factor)	Minimum Purchase	TOTAL
Irbay ABB	2	4	4	4	14
Wesco ABB	2	1	1	2	6
Tecline	4	2	2	1	9
KBS	1	3	3	3	10
	#N/A	#N/A	#N/A	#N/A	#N/A
	#N/A	#N/A	#N/A	#N/A	#N/A



# MEMORANDUM

To: Philip Stacy  
Mark Cowden  
Larry Howard  
Bill Thomas  
Mayor Bill Blackburn

From: Amy Dozier

Date: March 11, 2022

Re: Agenda Item No. 5C.2 – Purchasing Cooperative

---

A purchasing cooperative is an organization of government entities that have joined together to take advantage of economies of scale that may increase the members' purchasing power, result in better pricing, and simplify the purchasing process. The purchasing cooperative takes care of bidding for commonly purchased items. Then, cooperative members can purchase those items using the pricing negotiated by the cooperative. Items purchased through a purchasing cooperative are specifically exempted from additional bid requirements per Chapter 252 of the Texas Local Government Code.

TIPS is a purchasing cooperative started in 2002 by the Region 8 Education Service center that supports a group of school districts in East Texas. KPUB would like to use a TIPS contract for IT battery purchases as well as have the option to use TIPS contracts for various other future purchases. Membership is free and available to any government entity, but requires Board approval of an interlocal agreement.

The interlocal agreement is attached. Staff recommends approval.

Sincerely,



Amy Dozier  
Director of Finance

**AN INTERLOCAL AGREEMENT Between  
Region 8 Education Service Center and a  
TEXAS PUBLIC ENTITY OR LOCAL GOVERNMENT  
(School, College, University, State, City, County, or Other Political Subdivision)**

Kerrville Public Utility Board

\_\_\_\_\_  
TEXAS PUBLIC ENTITY NAME

\_\_\_\_\_  
Control Number (TIPS will Assign)  
Schools enter County-District Number

Region 8 Education Service Center  
Pittsburg, Texas

225 - 950  
County-District Number

Texas Education Code §8.002 permits regional education service centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university operations. Authority for an Interlocal agreement to provide such services is granted under Texas Government Code § 791 *et seq* as amended. Cooperative Purchasing Services under this agreement are extended to all Texas State, City or County Government Agencies, or any other legally eligible Local Government Entity as defined in the Texas Government Code § 791.003.

This Interlocal Agreement (hereinafter the “Agreement”) is effective \_\_\_\_\_ and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at any time upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

**Statement of Services to be Performed:**

Region 8 Education Service Center, by this Agreement, agrees to provide cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS) Program.

The purpose of the TIPS Program shall be to improve procurement process efficiencies and assist in achieving best value for participating School District, University, College, Community College, City, County or Other Public Agencies through cooperative purchasing.

**Roles of the TIPS Purchasing Cooperative:**

- Provide for the organizational structure of the program.
- Provide staff for efficient operation of the program.
- Promote marketing of the TIPS Program.
- Coordinate the Competitively Bid Process for all Vendor Awarded Contracts.
- Provide members with procedures for placing orders through TIPS PO System.
- Maintain filing system for Due Diligence Documentation.
- Collect fees from vendors to support the costs of operations of TIPS.

**Role of the Public Entity:**

- Commit to participate in the program by an authorized signature on membership forms.
- Designate a Primary Contact and Secondary Contact for entity.

- ✓ Commit to purchase products and services from TIPS Vendors when in the best interest of the entity.
- ✓ Submit Purchase Orders and/or Vendor Contracts through the TIPS PO System by emailing the pdf document to [tipspo@tips-usa.com](mailto:tipspo@tips-usa.com).
- ✓ Accept shipments of products ordered from Awarded Vendors.
- ✓ Process Payments to Awarded Vendors in a timely manner.

**General Provisions:**

The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the law of the State of Texas and venue shall be in the county in which the administrative offices of RESC 8 are located which is Camp County, Texas.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

The Parties to this Agreement expressly acknowledge and agree that all monies paid pursuant to this Agreement shall be paid from legally appropriated and budgeted available funds for the current fiscal year of each such entity.

No jointly owned property shall be created by this agreement and, therefore, no provision to dispose of jointly held property is required.

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation. The site of the mediation shall be in Camp County, Texas or a site mutually agreed by the parties. The selection of the mediator shall be mutually agreed. The cost of mediation shall be shared equally.

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by electronic means and the terms and conditions agreed to are binding upon the Parties.

**Authorization:**

Region 8 Education Service Center and The Interlocal Purchasing System (TIPS) Program have entered

into an Agreement to provide cooperative purchasing opportunities to public agencies.  
 This Agreement was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. (If required by the entity.)

The individuals signing below are authorized to do so by the respective parties to this Agreement.

**Member Entity:**

**Purchasing Cooperative Lead Agency:**

Kerrville Public Utility Board

**Region 8 Education Service Center**

Entity or District Name

By: \_\_\_\_\_  
 Authorized Signature

By: \_\_\_\_\_  
 Authorized Signature

Dr. David Fitts  
 Title: Executive Director Region 8 ESC

Print Name: Mike Wittler

Title: General Manager and CEO

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

**Public Entity Contact Information**

Damon Richardson  
 Primary Purchasing Person Name

830.792.8259  
 Fax Number

2250 Memorial Blvd.  
 Street Address

drichardson@kpub.com  
 Primary Person Email Address

Kerrville, TX                      78028  
 City, State                              Zip

Amy Dozier  
 Secondary Person Name

830.792.8239  
 Telephone Number

adozier@kpub.com  
 Secondary Person Email Address

The state of Texas requires an Interlocal Agreement be approved by the respective entities governing board. You may email completed Interlocal Agreement to [tips@tips-usa.com](mailto:tips@tips-usa.com).



# MEMORANDUM

To: Philip Stacy  
Mark Cowden  
Larry Howard  
Bill Thomas  
Mayor Bill Blackburn

From: Amy Dozier

Date: March 11, 2022

Re: Agenda Item No. 6 – Financial Report

---

Attached please find financial statements for the month of February 2022.

Highlights include:

- **\$403K increase in net position** for the month, **\$652K** increase in net position on a year to date (YTD) basis.
- **\$4.5M in operating revenue** for the month, **\$17.6M** on a YTD basis.
  - February revenues are better than budget due to higher than forecast kWh sales resulting from cold weather. February's average temperature was 44.7°, which included an extended period from February 3<sup>rd</sup> – February 5<sup>th</sup> that did not get above freezing. The average temperature is 6.7° below the 30-year average of 51.4°.
- **\$4.0M in operating expense** for the month, **\$16.7M** on a YTD basis.
  - Operating expense is higher than budget for the month because more power was purchased due to high demand. On a per kWh basis, the cost for February was 7% lower than budget, but that was offset by higher than forecast demand.
  - Other operating expenses were lower than budget due to staff vacancies and lower than forecast expenses for professional services and COVID related items.
- **\$496K in operating income** for the month, **\$962K** in operating income on a YTD basis.
- **\$2.6M in over collection of power cost adjustment** as of 2/28/2022, an **increase of \$182K** from the prior month.
- **\$29.8M invested** in investment pools, CD's and an investment account at Happy State Bank.

Due to Winter Storm Uri, comparisons to the prior year are difficult. In addition, you will see large swings in prior year expenses over the next few months as KPUB gained more information and determined how to properly report the event from a financial perspective. Accordingly, I will focus more on comparisons to budget than prior year.

The Power Cost Adjustment (PCA) remained at \$95.00 for February. Due to pending litigation and volatility in energy markets, the PCA is expected to remain stable at \$95.00 for the foreseeable future.

Sincerely,



Amy Dozier  
Director of Finance

Kerrville Public Utility Board  
Statement of Revenues, Expenses and Changes in Fund Net Position  
For the Month Ended February 28, 2022  
(Unaudited)

	Comparison to Budget			Comparison to Last Year		
	Current Month	Increase (Decrease)	Percentage Increase (Decrease)	Current Month Last Year Amount	Increase (Decrease)	Percentage Increase (Decrease)
	Amount					
<b>OPERATING REVENUES:</b>						
Residential	\$ 2,813,052	\$ 483,463	20.75%	\$ 16,204,735	\$ (13,391,683)	-82.64%
Commercial/Industrial	1,534,844	249,542	19.42%	10,992,775	(9,457,931)	-86.04%
Sales to Public Authorities	21,640	640	3.05%	21,018	622	2.96%
Other	163,847	21,447	15.06%	158,599	5,248	3.31%
<b>TOTAL OPERATING REVENUES</b>	<b>4,533,383</b>	<b>755,092</b>	<b>19.99%</b>	<b>27,377,127</b>	<b>(22,843,744)</b>	<b>-83.44%</b>
<b>OPERATING EXPENSES:</b>						
Purchased Power	3,037,047	460,831	17.89%	25,455,267	(22,418,220)	-88.07%
Distribution	283,822	(18,242)	-6.04%	198,830	84,993	42.75%
Customer Accounting	42,121	(5,579)	-11.70%	41,888	233	0.56%
Customer Service & Informational	15,571	(21,529)	-58.03%	16,570	(999)	-6.03%
Administrative Expenses	348,235	(27,865)	-7.41%	260,999	87,236	33.42%
Depreciation	310,749	4,749	1.55%	292,188	18,561	6.35%
<b>TOTAL OPERATING EXPENSES</b>	<b>4,037,546</b>	<b>392,365</b>	<b>10.76%</b>	<b>26,265,742</b>	<b>(22,228,196)</b>	<b>-84.63%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>495,838</b>	<b>362,727</b>	<b>272.50%</b>	<b>1,111,386</b>	<b>(615,548)</b>	<b>-55.39%</b>
<b>NONOPERATING REVENUES (EXPENSES):</b>						
Interest Income - Investments	6,272	851	15.70%	4,975	1,297	26.08%
Interest Income - City of Kerrville	15,000	-	0.00%	16,667	(1,667)	-10.00%
Interest Expense - Debt	(9,594)	-	0.00%	(10,460)	867	-8.28%
Interest Expense - Customer Deposits	(26)	(26)		(244)	218	-89.30%
City of Kerrville - General Fund Transfer	(136,191)	(22,691)	19.99%	(124,049)	(12,141)	9.79%
City of Ingram - Franchise Fees	(3,617)	(817)	29.19%	(2,898)	(719)	24.83%
Other - Net	1,317	(113)	-7.89%	(4,362)	5,679	-130.20%
<b>TOTAL NONOPERATING REVENUES (EXPENSES):</b>	<b>(126,839)</b>	<b>(22,796)</b>	<b>21.91%</b>	<b>(120,372)</b>	<b>(6,467)</b>	<b>5.37%</b>
<b>INCOME BEFORE CONTRIBUTIONS</b>	<b>368,999</b>	<b>339,931</b>	<b>1169.44%</b>	<b>991,014</b>	<b>(622,015)</b>	<b>-62.77%</b>
<b>CAPITAL CONTRIBUTIONS</b>	<b>34,060</b>	<b>25,060</b>	<b>278.45%</b>	<b>4,327</b>	<b>496</b>	<b>11.46%</b>
<b>CHANGE IN NET POSITION</b>	<b>\$ 403,059</b>	<b>\$ 38,068</b>	<b>958.79%</b>	<b>\$ 995,341</b>	<b>\$ (621,519)</b>	<b>62.44%</b>
<b>NET POSITION AT BEGINNING OF MONTH</b>	<b>\$ 72,359,474</b>			<b>\$ 70,236,115</b>		
<b>NET POSITION AT END OF MONTH</b>	<b>\$ 72,762,533</b>			<b>\$ 71,231,456</b>		

Kerrville Public Utility Board  
Statement of Revenues, Expenses and Changes in Fund Net Position  
For the Month Ended February 28, 2022  
(Unaudited)

	Comparison to Budget			Comparison to Last Year		
	Year to Date	Increase	Percentage	Year to Date	Increase	Percentage
	Budget	(Decrease)	(Decrease)	Last Year	(Decrease)	(Decrease)
Year to Date	Budget	Increase	Percentage	Year to Date	Increase	Percentage
Date	Amount	(Decrease)	(Decrease)	Amount	(Decrease)	(Decrease)
<b>OPERATING REVENUES:</b>						
Residential	\$ 10,024,679	\$ 10,514,820	\$ (490,141)	\$ 24,338,109	\$ (14,313,430)	-58.81%
Commercial/Industrial	7,080,546	7,479,939	(399,393)	16,383,393	(9,302,846)	-56.78%
Sales to Public Authorities	107,943	105,000	2,943	104,535	3,408	3.26%
Other	405,963	406,400	(437)	361,897	44,066	12.18%
<b>TOTAL OPERATING REVENUES</b>	<b>17,619,131</b>	<b>18,506,159</b>	<b>(887,028)</b>	<b>41,187,934</b>	<b>(23,568,803)</b>	<b>-57.22%</b>
<b>OPERATING EXPENSES:</b>						
Purchased Power	11,606,110	12,503,986	(897,876)	34,934,607	(23,328,497)	-66.78%
Distribution	1,426,222	1,500,302	(74,080)	1,143,906	282,316	24.68%
Customer Accounting	235,407	236,600	(1,193)	251,190	(15,782)	-6.28%
Customer Service & Informational	116,777	183,700	(66,923)	97,295	19,481	20.02%
Administrative Expenses	1,733,263	1,928,900	(195,637)	1,542,660	190,604	12.36%
Depreciation	1,539,379	1,525,000	14,379	1,440,544	98,835	6.86%
<b>TOTAL OPERATING EXPENSES</b>	<b>16,657,159</b>	<b>17,878,488</b>	<b>(1,221,330)</b>	<b>39,410,203</b>	<b>(22,753,044)</b>	<b>-57.73%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>961,972</b>	<b>627,670</b>	<b>334,302</b>	<b>1,777,731</b>	<b>(815,759)</b>	<b>-45.89%</b>
<b>NONOPERATING REVENUES (EXPENSES):</b>						
Interest Income - Investments	32,504	27,104	5,400	33,968	(1,464)	-4.31%
Interest Income - City of Kerrville	75,000	75,000	-	83,333	(8,333)	-10.00%
Interest Expense - Debt	(48,836)	(48,836)	-	(53,057)	4,221	-7.96%
Interest Expense - Customer Deposits	(799)	-	(799)	(3,357)	2,558	-76.21%
City of Kerrville - General Fund Transfer	(529,550)	(555,900)	26,350	(529,028)	(522)	0.10%
City of Ingram - Franchise Fees	(13,654)	(13,800)	146	(12,740)	(914)	7.18%
Other - Net	12,941	7,150	5,791	(10,521)	23,462	-223.00%
<b>TOTAL NONOPERATING REVENUES (EXPENSES):</b>	<b>(472,393)</b>	<b>(509,281)</b>	<b>36,889</b>	<b>(491,400)</b>	<b>19,007</b>	<b>-3.87%</b>
<b>INCOME BEFORE CONTRIBUTIONS</b>	<b>489,579</b>	<b>118,389</b>	<b>371,190</b>	<b>1,286,331</b>	<b>(796,752)</b>	<b>-61.94%</b>
<b>CAPITAL CONTRIBUTIONS</b>	<b>162,620</b>	<b>45,000</b>	<b>117,620</b>	<b>102,030</b>	<b>60,590</b>	<b>59.38%</b>
<b>CHANGE IN NET POSITION</b>	<b>\$ 652,199</b>	<b>\$ 163,389</b>	<b>\$ 488,810</b>	<b>\$ 1,388,361</b>	<b>\$ (736,162)</b>	<b>53.02%</b>
<b>NET POSITION AT BEGINNING OF YEAR</b>	<b>\$ 72,110,334</b>			<b>\$ 69,843,094</b>		
<b>NET POSITION AT END OF MONTH</b>	<b>\$ 72,762,533</b>			<b>\$ 71,231,456</b>		

Kerrville Public Utility Board  
Balance Sheet  
As of February 28, 2022

	February 28, 2022 (Unaudited)	September 30, 2021	February 28, 2022 (Unaudited)	September 30, 2021
	Assets and Deferred Outflows		Net Position, Liabilities and Deferred Inflows	
<b>Utility Plant:</b>				
Utility Plant in Service	\$ 91,978,474	\$ 90,118,697		
Less: Accumulated Depreciation	(44,913,364)	(44,085,063)		
Net Utility Plant in Service	47,065,110	46,033,634		
Construction Work in Progress	770,447	1,943,177		
Total Utility Plant	47,835,557	47,976,812	\$ 72,762,533	\$ 72,110,334
<b>Restricted and Noncurrent Assets:</b>				
Customer Deposits	475,190	493,781	422,000	411,000
Interest and Sinking Fund	182,509	429,052	38,375	52,302
Emergency, Repair, Replace, Contingency Fund	3,552,242	3,546,912	10,295,379	10,295,379
Advance to City of Kerrville-2016	7,500,000	7,500,000	804,640	1,164,618
Total Restricted and Noncurrent Assets	11,709,941	11,969,744	2,560,085	1,681,982
<b>Current Assets:</b>				
Revenue Fund:				
Cash and Cash Equivalents	397,001	511,280	2,847,000	3,269,000
Investments	21,770,534	21,179,561	475,190	493,781
Less: Customer Deposits	(475,190)	(493,781)	3,219	3,178
Total Revenue Fund	21,692,344	21,197,060	1,132,935	1,132,935
Construction Fund:				
Cash and Cash Equivalents	5,086	5,081	4,458,344	4,898,894
Investments	1,443,535	1,442,338	18,578,822	18,504,175
Total Construction Fund	1,448,621	1,447,419	1,873,832	1,873,832
Rate Stabilization Fund:				
Investments	1,899,688	1,898,113		
Total Rate Stabilization Fund	1,899,688	1,898,113		
Long Term Rate Stabilization Fund:				
Investments	904,844	904,094		
Total Rate Stabilization Fund	904,844	904,094		
Customer Accounts Receivable, net of allowance	4,199,540	3,710,840		
Materials and Supplies	1,022,421	955,314		
Other	983,909	910,622		
Total Current Assets	32,151,366	31,023,461		
Deferred Outflow of Resources - Pension & OPEB	1,518,324	1,518,324		
<b>Total Assets and Deferred Outflows</b>	<b>\$ 93,215,188</b>	<b>\$ 92,488,341</b>	<b>\$ 93,215,188</b>	<b>\$ 92,488,341</b>
<b>Liabilities:</b>				
<b>Current Liabilities:</b>				
Current Portion of 2013 Revenue Bonds			422,000	411,000
Accrued Interest Payable			38,375	52,302
Accounts Payable - Purchased Power			10,295,379	10,295,379
Accounts Payable - Other			804,640	1,164,618
Over Collection of Power Cost Adjustment			2,560,085	1,681,982
Total Current Liabilities			14,120,479	13,605,280
<b>Noncurrent Liabilities:</b>				
2013 Revenue Bonds, net of current portion			2,847,000	3,269,000
Customer Deposits			475,190	493,781
Interest on Customer Deposits			3,219	3,178
Net Pension & OPEB Liability			1,132,935	1,132,935
Total Long-Term Liabilities			4,458,344	4,898,894
<b>Total Liabilities</b>			<b>18,578,822</b>	<b>18,504,175</b>
Deferred Inflows of Resources - Pension & OPEB			1,873,832	1,873,832
<b>Total Net Position, Liabilities and Deferred Inflows</b>			<b>\$ 93,215,188</b>	<b>\$ 92,488,341</b>

Kerrville Public Utility Board  
Invested Funds Detail  
For the Month Ended February 28, 2022

Restricted

Date	Revenue Fund	Construction Fund	Rate Stabilization Fund	Long Term Rate Stabilization Fund	Debt Reserve Fund	Interest & Sinking Fund	Emergency Repair, Replacement & Contingency Fund	Total Funds Invested
Beginning Fund Balance	2,172,017	1,443,286	1,899,360	904,688	-	136,881	3,551,225	29,663,458
<b>Withdrawals:</b>								
Texpool - TML	(60,267)							(60,267)
Texpool - ERCOT	(80,662)							(80,662)
Happy Investment - ERCOT	(636)							(636)
Happy Investment - ERCOT	(204)							(204)
Texpool - TMRS	(60,959)							(60,959)
Happy Investment - NextEra	(485,088)							(485,088)
Happy Investment - CPS	(1,633,991)							(1,633,991)
Happy Investment - DG Solar	(22,254)							(22,254)
Happy Investment - Concho Bluff	(199,283)							(199,283)
Happy Investment - ERCOT	(110,334)							(110,334)
Happy Investment - Engie	(78,697)							(78,697)
Happy Investment - LCRA	(583,927)							(583,927)
<b>Investments:</b>								
Happy Investment	600,000							600,000
Happy Investment	900,000							900,000
Happy Investment	700,000							700,000
Happy Investment	600,000							600,000
Happy Investment	600,000							600,000
Fund Balance after Withdrawals & Investments	21,811,715	1,443,286	1,899,360	904,688	-	136,881	3,551,225	29,747,156
<b>Allocation of:</b>								
Interest Income	2,977	249	327	156	-	25	267	4,000
Int Receivable (accrued on CD)	1,445						750	2,196
Total Interest Allocation	4,422	249	327	156	-	25	1,018	6,196
Fund Balance After Allocations	21,816,137	1,443,535	1,899,688	904,844	-	136,906	3,552,242	29,753,351
<b>Interfund Transfers:</b>								
Debt Service	(45,603)					45,603		-
Ending Fund Balance	21,770,534	1,443,535	1,899,688	904,844	-	182,509	3,552,242	29,753,351

Kerrville Public Utility Board  
 Computation of the Monthly and Annual Debt Service Coverage  
 For the Month Ended February 28, 2022

Description	Current Month	Fiscal Year	Previous 12 Months
Change in Net Position	\$ 403,059	\$ 652,199	\$ 1,531,078
Plus:			
Interest Expense (net of amortizations)	9,594	48,836	122,058
Depreciation Expense	310,749	1,539,379	3,645,227
Numerator	<u>723,402</u>	<u>2,240,414</u>	<u>5,298,363</u>
DIVIDED BY:			
Interest Expense (net of amortizations)	9,594	48,836	122,058
Principal Payment Due	35,167	174,917	414,667
Denominator	<u>\$ 44,760</u>	<u>\$ 223,752</u>	<u>\$ 536,725</u>
Debt Service Coverage Ratio	<u>16.16</u>	<u>10.01</u>	<u>9.87</u>

Minimum Requirement per Bond Covenant 1.35 times Debt Service  
 Minimum Requirement Established by KPUB Board 1.65 times Debt Service  
 for Good Business Practices

# MEMORANDUM

To: Philip Stacy  
Mark Cowden  
Larry Howard  
Bill Thomas  
Mayor Bill Blackburn

From: Mike Wittler

Date: March 18, 2022

Re: Item 7—Consideration and Possible Action on Beautification and Lighting Projects

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## **Downtown Beautification:**

We have had a placeholder in our capital budget for downtown underground for several years; the current budget has \$250,000 for this purpose. There are several projects recently completed, underway, and/or being started: TXDOT has replaced the traffic signal at Water St. and Sidney Baker, KUTS has installed two murals and is working on pedestrian crossings at Water St. and Clay St., and the City is now working on projects at the A.C Schreiner Mansion and the Downtown Parking Garage.

If we are going to convert the utilities in this area to underground in the future, now would be the time to install conduit under the Water/Clay St. intersection and beside the parking garage along Water St. before the pedestrian crossings are installed.

We have updated estimates of the cost to do this work, summarized below. Where ranges are indicated, the variance would be related to how much we are allowed to shut down the intersection for our work. If we are able to close the intersection, the work will be completed more quickly and at lower cost.

Item/Activity	Cost
Trenching, conduit installation, backfill and replace asphalt and concrete	\$69,000 to \$101,000
Materials: Conduit, Vault, Handholes	\$40,000 to \$55,000
Traffic Control	\$10,000 to \$25,000
Potholes to Locate Existing Utilities	\$5,000 to \$8,000
Contingency	\$0 to \$25,000
Total	\$124,000 to \$214,000

Completing this work would not actually result in the removal of any existing overhead lines, it would put us in a better position for underground conversion in the future.

**Ingram Bridge Lighting:**

Several years ago we installed six streetlights on the bridge over Johnson Creek in Ingram. Our standard/traditional lighting rates assume that a streetlight is either being installed on an existing pole or that the customer is paying for or installing the pole that the light will be mounted on.

Based on requests from Kerrville, Ingram and homeowners associations, we developed rates for KPUB to install either an Underground Fed Pole (typically installed in subdivisions, \$11.76 per month) or an Ornamental Pole (examples at Ingram Bridge, Spur 100 Bridge, and downtown boardwalk/overlook, \$24.94 per month).

At the Ingram Bridge, Ingram is paying for six ornamental poles at \$24.94 per month and six 100 watt LED streetlights at about \$25.60 per month. The six poles and light fixtures cost \$40,566.27 to install. Approximately 75% of the cost was for the poles and 25% for the light fixtures.

We have received informal inquiries about the possibility of KPUB treating the Ingram Bridge project similar to other beautification projects that we have done and basically have KPUB provide the poles for this project and waive the monthly fee for recovering the cost of installing those poles.

I will be happy to address any questions from the Board.

Thanks,



Mike Wittler, P.E.