

**JANUARY 12, 2024**

**OFFICIAL NOTICE**

**OF**

**THE ANNUAL SYSTEM USERS MEETING**

**AND**

**THE REGULAR MONTHLY MEETING**

**The Kerrville Public Utility Board will hold its Annual System Users Meeting and its Regular Monthly Meeting on Wednesday, January 17, 2024, beginning at 8:30 a.m. The Annual System Users Meeting will be held prior to the Regular Monthly Meeting. The meetings will be held in the KPUB Conference Room at the Utility Board offices located at 2250 Memorial Blvd. The meeting site is accessible to handicapped persons. A copy of the agenda is attached to this notice.**



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**Lidia S. Goldthorn, Assistant Secretary**

**AGENDA**  
**KERRVILLE PUBLIC UTILITY BOARD**  
**ANNUAL SYSTEM USERS MEETING**  
**WEDNESDAY, JANUARY 17, 2024, AT 8:30 A.M.**  
**KPUB CONFERENCE ROOM**  
**KERRVILLE PUBLIC UTILITY BOARD OFFICES**  
**2250 MEMORIAL BLVD.**  
**KERRVILLE, TEXAS**

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**KPUB MEETING PROCEDURES, BOARD OF TRUSTEES AND STAFF SAFETY MEASURES,  
AND CITIZEN PARTICIPATION GUIDELINES**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. REPORT BY BSGM, L.L.P., CERTIFIED PUBLIC ACCOUNTANTS:**

Presentation of the FY2023 Annual Audit by BSGM, L.L.P., Certified Public Accountants

**4. CONSIDERATION AND ACTION ON RESOLUTION NO. 24-01 – AMY DOZIER,  
DIRECTOR OF FINANCE:**

Discussion and consideration of a Resolution accepting the Annual Audit by BSGM, L.L.P.,  
Certified Public Accountants .....

**5. ANNUAL GENERAL MANAGER’S REPORT – MIKE WITTLER, CEO:**

The General Manager and CEO will provide an annual report on the condition of the electric  
system, financial status, employees and rates .....

**6. CITIZEN/CONSUMER OPEN FORUM:**

Members of the public may address the Board. Prior to speaking, each speaker must sign in with  
their name, address and the topic to be addressed. The Board may not discuss or take any action  
on an item not on the agenda but may place the issue on a future agenda. The number of speakers  
will be limited to the first ten speakers and each speaker is limited to four minutes.

**7. ADJOURNMENT**

**AGENDA**  
**KERRVILLE PUBLIC UTILITY BOARD**  
**REGULAR MONTHLY MEETING**  
**WEDNESDAY, JANUARY 17, 2024, 8:30 A.M.**  
**KPUB CONFERENCE ROOM**  
**KERRVILLE PUBLIC UTILITY BOARD OFFICES**  
**2250 MEMORIAL BLVD.**  
**KERRVILLE, TEXAS**

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*Pursuant to Chapter 551.127, Texas Government Code, one or more members of the Board of Directors or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.*

**1. CALL TO ORDER**

**2. CITIZEN/CONSUMER OPEN FORUM:**

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**3. ANNOUNCEMENTS OF COMMUNITY INTEREST:**

Announcements of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognition of KPUB officials, employees; reminders about upcoming events sponsored by KPUB. No action taken.

*\*Please note: Upcoming Board Meetings are tentatively scheduled for:*

- *Wednesday, February 21, 2024 at 8:30 a.m.*
- *Wednesday, March 20, 2024 at 8:30 a.m.*
- *Wednesday, April 17, 2024 at 8:30 a.m.*

**4. QUARTERLY REPORT FROM THE KERRVILLE ECONOMIC DEVELOPMENT CORPORATION (KEDC) AND CONSIDERATION AND POSSIBLE ACTION ON APPOINTMENT OF BOARD ECONOMIC DEVELOPMENT COMMITTEE – GILBERT SALINAS, COO KEDC AND MIKE WITTLER, CEO:**

Update on Kerrville Economic Development Corporation (KEDC) activities

5. **CONSENT AGENDA:**

These items are considered routine and can be approved in one motion unless a Board Member asks for separate consideration of an item. It is recommended that the Board approve the following items which will grant the General Manager to take all actions necessary for each approval:

- 5A. APPROVAL OF MINUTES – Approval of the December 20, 2023, Regular Monthly Board Meeting Minutes .....
- 5B. RESOLUTION NO. 24-02 – AMY DOZIER, DIRECTOR OF FINANCE. A Resolution approving payment to various providers of services or supplies .....
- 5C. APPROVAL AND REPORTING OF PURCHASES AND SALES:
  - 1. Tree Trimming Contract (Howard Hall, Field Services Supervisor) .....
  - 2. Fleet Purchase (Howard Hall, Field Services Supervisor) .....

6. **FINANCIAL REPORT – AMY DOZIER, DIRECTOR OF FINANCE:** .....

7. **ENGINEERING AND OPERATIONS PROJECTS AND CAPITAL BUDGET REPORT – RICARDO BERRIOS, DISTRIBUTION ENGINEER:** .....

8. **QUARTERLY RELIABILITY REPORT – TAMMYE RILEY, DIRECTOR OF OPERATIONS:** .....

9. **UPDATE ON ANNUAL COMMUNITY REPORT – ALLISON BUECHÉ, DIRECTOR OF CUSTOMER & COMMUNITY RELATIONS:** .....

10. **REVIEW OF PROCESS ON POTENTIAL CANDIDATES FOR BOARD POSITION #1 – MIKE WITTLER, CEO:**

Review of process for determining potential candidates for Board Position #1 to submit to City Council. No action to be taken .....

11. **MOTION TO VOTE AND RECESS THE PUBLIC MEETING AND RECONVENE IN AN EXECUTIVE CLOSED SESSION:**

I. **EXECUTIVE CLOSED SESSION – PERSONNEL MATTERS:**

In accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.074, the Kerrville Public Utility Board will recess to deliberate the following “Personnel Matters”:

- A. Annual Performance Appraisal for Michael Wittler, General Manager and CEO

II. **EXECUTIVE CLOSED SESSION – CONSULTATION WITH ATTORNEY:**

In accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.071, the Kerrville Public Utility Board will recess for the purpose of “Consultation With Attorney” regarding the following matter:

- A. Consultation with Attorney Regarding Pending or Contemplated Litigation – Mike Wittler, CEO

**III. EXECUTIVE CLOSED SESSION – COMPETITIVE MATTERS:**

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.086, the Kerrville Public Utility Board will recess to discuss and take any necessary action on the following “Competitive Matters”:

- A. Bidding and pricing information for purchased power, general and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies; Risk management information, contracts, and strategies, including fuel hedging and storage;
  - (1) Discussion and Possible Action on Hedging Activities, ERCOT Invoicing and Purchased Power Contracts – Mike Wittler, CEO

**12. CONSIDERATION AND ACTION AS A RESULT OF EXECUTIVE CLOSED SESSIONS:**

**13. PRESENTATION FROM AMERICAN PUBLIC POWER ASSOCIATION GOVERNANCE ESSENTIALS – MIKE WITTLER, CEO:**

**14. ADJOURNMENT**