

**October 11, 2024**

**OFFICIAL NOTICE  
OF A  
REGULAR MONTHLY MEETING**

**The Kerrville Public Utility Board will hold its Regular Monthly Meeting on Wednesday, October 16, 2024, beginning at 8:30 a.m. The meeting will be held in the KPUB Conference Room at the Utility Board offices located at 2250 Memorial Blvd. The meeting site is accessible to handicapped persons. A copy of the agenda is attached to this notice.**



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**Lidia S. Goldthorn, Assistant Secretary**

**AGENDA**  
**KERRVILLE PUBLIC UTILITY BOARD**  
**REGULAR MONTHLY MEETING**  
**WEDNESDAY, OCTOBER 16, 2024, 8:30 A.M.**  
**KPUB CONFERENCE ROOM**  
**KERRVILLE PUBLIC UTILITY BOARD OFFICES**  
**2250 MEMORIAL BLVD.**  
**KERRVILLE, TEXAS**

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*Pursuant to Chapter 551.127, Texas Government Code, one or more members of the Board of Directors or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.*

**CALL TO ORDER:**

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

**1. CITIZEN/CONSUMER OPEN FORUM:**

Members of the public may address the Board. Prior to speaking, each speaker must sign in with their name, address and the topic to be addressed. The Board may not discuss or take any action on an item not on the agenda but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers and each speaker is limited to four minutes.

**2. ANNOUNCEMENTS OF COMMUNITY INTEREST:**

Announcements of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognition of KPUB officials, employees; reminders about upcoming events sponsored by KPUB. No action taken.

*\* Please note: Upcoming Board Meetings are tentatively scheduled for:*

- *Wednesday, October 30, 2024 at 8:30 a.m.*
- *Wednesday, November 20, 2024 at 8:30 a.m.*
- *Wednesday, December 18, 2024 at 8:30 a.m.*

**3. CONSENT AGENDA:**

These items are considered routine and can be approved in one motion unless a Board Member asks for separate consideration of an item. It is recommended that the Board approve the following items which will grant the General Manager to take all actions necessary for each approval:

- 3A. APPROVAL OF MINUTES – Approval of the September 18, 2024, Regular Monthly Board Meeting Minutes, the September 25, 2024 Special Called Board Meeting Minutes, and the October 2, 2024 Special Called Board Meeting Minutes .....

3B.	RESOLUTION NO. 24-17 – AMY DOZER, DIRECTOR OF FINANCE. A Resolution approving payment to various providers of services or supplies .....	9
3C.	APPROVAL AND REPORTING OF PURCHASES AND SALES:	
	1. Bid No. RFP-2024-08-19 – Janitorial Services (Damon Richardson, Purchasing Agent)	12
4.	<b><u>FINANCIAL REPORT – AMY DOZIER, DIRECTOR OF FINANCE:</u></b> .....	15
5.	<b><u>QUARTERLY RELIABILITY REPORT – HOWARD HALL, SUPERVISOR OF FIELD SERVICES:</u></b> .....	22
6.	<b><u>REPORT, CONSIDERATION AND ACTION ON KPUB ENERGY EFFICIENCY PROGRAMS – DJ OWENS, KEY ACCOUNTS &amp; ENERGY EDUCATION SPECIALIST:</u></b>	24
7.	<b><u>MOTION TO VOTE AND RECESS THE PUBLIC MEETING AND RECONVENE IN AN EXECUTIVE CLOSED SESSION:</u></b>	

**I. EXECUTIVE CLOSED SESSION – CONSULTATION WITH ATTORNEY:**

In accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.071, the Kerrville Public Utility Board will recess for the purpose of “Consultation With Attorney” regarding the following matter:

- A. Consultation with Attorney Regarding Pending or Contemplated Litigation – Mike Wittler, CEO
- B. Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter – Mike Wittler, CEO

**II. EXECUTIVE CLOSED SESSION – COMPETITIVE MATTERS:**

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.086, the Kerrville Public Utility Board will recess to discuss and take any necessary action on the following “Competitive Matters”:

- A. Bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies; Risk management information, contracts, and strategies, including fuel hedging and storage;
  - (1) Deliberation of competitive matters regarding wholesale market activities to include power supply projects – Mike Wittler, CEO
- B. Related to plans, studies, proposals, and analyses for system improvements, additions, or sales
  - (1) Discussion and Possible Action on plans, studies, proposals and analyses for potential expansion of infrastructure and service – Mike Wittler, CEO

**III. EXECUTIVE CLOSED SESSION - DELIBERATION REGARDING REAL PROPERTY:**

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.072, the Kerrville Public Utility Board will recess for the purpose of “Deliberation Regarding Real Property” regarding the following matters:

A. Consideration and action on the purchase of real estate – Mike Wittler, CEO

**8. CONSIDERATION AND ACTION AS A RESULT OF EXECUTIVE CLOSED SESSIONS:**

**9. ADJOURNMENT**

**MINUTES OF THE  
KERRVILLE PUBLIC UTILITY BOARD  
REGULAR MONTHLY MEETING  
WEDNESDAY, SEPTEMBER 18, 2024, AT 8:30 A.M.  
KPUB CONFERENCE ROOM  
KERRVILLE PUBLIC UTILITY BOARD OFFICES  
2250 MEMORIAL BLVD.  
KERRVILLE, TEXAS**

**TRUSTEES PRESENT:**

Larry Howard  
Bill Thomas  
Glenn Andrew  
Rachel Johnston  
Mayor Joe Herring, Jr.

**STAFF PRESENT:**

Mike Wittler, General Manager and CEO  
Amy Dozier, Director of Finance  
Howard Hall, Field Services Supervisor  
Damon Richardson, Purchasing Agent  
Lidia S. Goldthorn, Assistant Secretary to the Board

**TRUSTEES ABSENT:**

**OTHERS PRESENT:**

Stephen Schulte, Legal Counsel  
John Bonnin  
Kent McKinney, City Councilman

**CALL TO ORDER:**

Mr. Larry Howard, Chairman, called the Regular Monthly Meeting to order at 8:30 a.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

**1. CITIZEN/CONSUMER OPEN FORUM:**

There were no citizens/consumers to speak.

**2. ANNOUNCEMENTS OF COMMUNITY INTEREST:**

Mr. Wittler highlighted recent UGRA River Clean Up volunteer event on September 7<sup>th</sup> as well as upcoming events including the Kerrville Triathlon on September 28<sup>th</sup> and Food Pantry on September 30<sup>th</sup>. He went over upcoming community generation presentations for September and October. Public Power Week will be October 6 – 12 with a coloring contest, power hour and solar field tours, prizes and giveaways all week, culminating with the Bucket Truck ride event on Saturday, October 12<sup>th</sup> at Louise Hays Park. Mr. Wittler noted the following upcoming board meetings tentatively scheduled for:

- *Wednesday, September 25, 2024 at 8:30 a.m.*
- *Wednesday, October 16, 2024 at 8:30 a.m.*
- *Wednesday, October 30, 2024 at 8:30 a.m.*
- *Wednesday, November 20, 2024 at 8:30 a.m.*

**3. CONSENT AGENDA:**

Glenn Andrew, Secretary, made a motion to accept items in the consent agenda. Rachel Johnston, Treasurer, seconded the motion. Vote was by a show of hands. Motion carried 5 – 0.

3A. APPROVAL OF MINUTES.

3B. RESOLUTION NO. 24-16 – AMY DOZIER, DIRECTOR OF FINANCE. A Resolution approving payment to various providers of services or supplies.

3C. APPROVAL AND REPORTING OF PURCHASES AND SALES:

1. Bid No. RFP-2024-08-19 – Janitorial Services (Damon Richardson, Purchasing Agent)

**END OF CONSENT AGENDA**

**4. FINANCIAL REPORT – AMY DOZIER, DIRECTOR OF FINANCE:**

Ms. Dozier presented the final financial statements for the month of August 2024. Ms. Dozier noted a \$160K increase in net position; \$4.5M in operating revenue; \$4.6M in operating expense; \$7K in operating loss; \$97K in net non-operating revenue. \$18.8M in over collection of power cost adjustment as of August 31, 2024; and \$48.8M invested in investment pools and an investment account at Happy State Bank. The portfolio of investment accounts earned a blended rate of 5.32%. In July, the billed rate was changed from \$102.50 to \$100.00 for 1,000 kWh of residential power. For the month, the overcollection account increased by \$358K, making the balance \$18.8M at the end of August. Staff continues to monitor prices closely and plans to keep the rate at \$100.00. Ms. Dozier also provided a PowerPoint presentation with highlights and financial metrics from the memo.

**5. CONSIDERATION AND ACTION ON APPROVAL OF FY2025 ANNUAL SYSTEM BUDGET – AMY DOZIER, DIRECTOR OF FINANCE:**

Ms. Dozier presented the FY2025 Annual System Budget for approval. Highlights included \$48.1 million in operating revenues (down 3.2% from the FY2024 Budget); \$32.0 million for purchased power expense (down 1.9% from the FY2024 Budget); \$49.2 million in operating expenses (up 1.3% from the FY2024 Budget); \$0.3 million decrease in net position; the budget assumes that the monthly billed rate is left unchanged at \$100 for 1,000 kWh of residential power; an average 5% merit increase for KPUB employees and one new dispatch employee. The Capital Budget includes \$7.4 million in cash funded projects during FY2025.

Ms. Dozier advised that since the Budget Workshop on August 28<sup>th</sup>, the following changes were made: the estimate for employee health insurance premiums was reduced by \$29,000 based on rate information for calendar year 2025 that was received in September 2024; a \$60,000 small vehicle purchase removed from the FY2025 capital budget (this amount was for a truck that was ordered in FY2024, but delivery was anticipated in FY2025. The truck was received in September 2024 and will be accounted for

as a FY2024 purchase); updates to FY2024 estimate numbers based on actual financial information through August 31, 2024; and changes to ending balances, ratios and change percentages based on the aforementioned changes. Bill Thomas, Vice Chairman, moved to accept the FY2025 Annual System Budget as presented. Ms. Johnston seconded the motion. Vote was by a show of hands. The motion carried 5 – 0.

**6. MOTION TO VOTE AND RECESS THE PUBLIC MEETING AND RECONVENE IN AN EXECUTIVE CLOSED SESSION:**

**I. EXECUTIVE CLOSED SESSION – CONSULTATION WITH ATTORNEY:**

In accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.071, the Kerrville Public Utility Board will recess for the purpose of “Consultation With Attorney” regarding the following matter:

- A. Consultation with Attorney Regarding Pending or Contemplated Litigation – Mike Wittler, CEO

**II. EXECUTIVE CLOSED SESSION – COMPETITIVE MATTERS:**

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.086, the Kerrville Public Utility Board will recess to discuss and take any necessary action on the following “Competitive Matters”:

- A. Bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies; Risk management information, contracts, and strategies, including fuel hedging and storage;
  - (1) Discussion on Hedging Activities, ERCOT Invoicing and Purchased Power Contracts – Mike Wittler, CEO
- B. Related to plans, studies, proposals, and analyses for system improvements, additions, or sales
  - (1) Discussion and Possible Action on plans, studies, proposals and analyses for potential expansion of infrastructure and service – Mike Wittler, CEO

**III. EXECUTIVE CLOSED SESSION - DELIBERATION REGARDING REAL PROPERTY:**

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.072, the Kerrville Public Utility Board will recess for the purpose of “Deliberation Regarding Real Property” regarding the following matters:

- A. Consideration and action on the purchase of real estate – Mike Wittler, CEO

Staff asked the Board of Trustees if there was a motion that the Board convene in Executive Closed Session to discuss “Consultation with Attorney” in accordance with Texas Statutes Subchapter D, Chapter

551, Government Code Section §551.071, “Competitive Matters” in accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.086, and “Deliberation Regarding Real Property” in accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.072. Vote was by show of hands. Motion carried 5 – 0.

The Board entered Executive Closed Session at 8:57 a.m. Chairman Howard adjourned the Executive Closed Session and reconvened into Open Session at 12:05 a.m.

**7. CONSIDERATION AND ACTION AS A RESULT OF EXECUTIVE CLOSED SESSIONS:**

No action taken by the Board.

**8. ADJOURNMENT**

Chairman Howard adjourned the Regular Board Meeting at 12:05 a.m.

**Date Approved:** \_\_\_\_\_

\_\_\_\_\_  
Larry Howard, Chairman

**ATTEST**

\_\_\_\_\_  
Lidia S. Goldthorn, Assistant Secretary to the Board



**MINUTES OF THE  
KERRVILLE PUBLIC UTILITY BOARD  
SPECIAL CALLED MEETING  
WEDNESDAY, SEPTEMBER 25, 2024, AT 8:30 A.M.  
KPUB CONFERENCE ROOM  
KERRVILLE PUBLIC UTILITY BOARD OFFICES  
2250 MEMORIAL BLVD.  
KERRVILLE, TEXAS**

**KPUB TRUSTEES PRESENT:**

Larry Howard  
Bill Thomas  
Glenn Andrew  
Rachel Johnston

**KPUB STAFF PRESENT:**

Mike Wittler, General Manager and CEO  
Amy Dozier, Director of Finance  
Allison Bueché, Director of Customer and Community Relations  
Robby McCutcheon, Director of Information Technology  
Mark Alejandro, Supervisor of IT Services (*via teleconference*)  
Lidia S. Goldthorn, Assistant Secretary to the Board

**KPUB TRUSTEES ABSENT:**

Mayor Joe Herring, Jr.

**OTHERS PRESENT:**

John Bonnin  
Kent McKinney, City Councilman

**CALL TO ORDER:**

Mr. Larry Howard, Chairman, called the Special Called Meeting to order at 8:53 a.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

**1. MOTION AND VOTE TO RECESS THE PUBLIC MEETING AND RECONVENE IN AN EXECUTIVE CLOSED SESSION:**

**I. EXECUTIVE CLOSED SESSION – COMPETITIVE MATTERS:**

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.086, the Kerrville Public Utility Board will recess to discuss and take any necessary action on the following “Competitive Matters”:

- A. Bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies; Risk management information, contracts, and strategies, including fuel hedging and storage;

- (1) Deliberation of competitive matters regarding wholesale market activities to include power supply projects – Mike Wittler, CEO
- B. Related to plans, studies, proposals, and analyses for system improvements, additions, or sales
  - (1) Discussion and Possible Action on plans, studies, proposals and analyses for potential expansion of infrastructure and service – Mike Wittler, CEO

Staff asked the Board of Trustees if there was a motion that the Board convene in Executive Closed Session to discuss “Competitive Matters” in accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.086. Bill Thomas, Vice Chairman, so moved. Rachel Johnston, Treasurer, seconded the motion. Vote was by show of hands. Motion carried 4 – 0.

The Board entered Executive Closed Session at 8:55 a.m. Chairman Howard adjourned the Executive Closed Session and reconvened into Open Session at 11:51 a.m.

**2. CONSIDERATION AND ACTION AS A RESULT OF EXECUTIVE CLOSED SESSION:**

No action taken outside of Executive Session by the Board.

**3. ADJOURNMENT**

Chairman Howard adjourned the Special Called Meeting at 11:51 a.m.

**Date Approved:** \_\_\_\_\_

\_\_\_\_\_  
Larry Howard, Chairman

**ATTEST**

\_\_\_\_\_  
Lidia S. Goldthorn, Assistant Secretary to the Board

**MINUTES OF THE  
KERRVILLE PUBLIC UTILITY BOARD  
SPECIAL CALLED MEETING  
WEDNESDAY, OCTOBER 2, 2024, AT 8:30 A.M.  
KPUB CONFERENCE ROOM  
KERRVILLE PUBLIC UTILITY BOARD OFFICES  
2250 MEMORIAL BLVD.  
KERRVILLE, TEXAS**

**KPUB TRUSTEES PRESENT:**

Larry Howard  
Bill Thomas  
Glenn Andrew  
Rachel Johnston (*via teleconference*)  
Mayor Joe Herring, Jr.

**KPUB STAFF PRESENT:**

Mike Wittler, General Manager and CEO  
Amy Dozier, Director of Finance  
Lidia S. Goldthorn, Assistant Secretary to the Board

**KPUB TRUSTEES ABSENT:**

**OTHERS PRESENT:**

Stephen Schulte

**CALL TO ORDER:**

Mr. Larry Howard, Chairman, called the Special Called Meeting to order at 8:32 a.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

**1. MOTION AND VOTE TO RECESS THE PUBLIC MEETING AND RECONVENE IN AN EXECUTIVE CLOSED SESSION:**

**I. EXECUTIVE CLOSED SESSION – CONSULTATION WITH ATTORNEY:**

In accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.071, the Kerrville Public Utility Board will recess for the purpose of “Consultation With Attorney” regarding the following matters:

- A. Consultation with Attorney Regarding Pending or Contemplated Litigation – Mike Wittler, CEO
- B. Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter – Mike Wittler, CEO

## **II. EXECUTIVE CLOSED SESSION – COMPETITIVE MATTERS:**

In accordance with Texas Statutes Subchapter D, chapter 551, Government Code Section §551.086, the Kerrville Public Utility Board will recess to discuss and take any necessary action on the following “Competitive Matters”:

- A. Bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies; Risk management information, contracts, and strategies, including fuel hedging and storage;
  - (1) Deliberation of competitive matters regarding wholesale market activities to include power supply projects – Mike Wittler, CEO
- B. Related to plans, studies, proposals, and analyses for system improvements, additions, or sales
  - (1) Discussion and Possible Action on plans, studies, proposals and analyses for potential expansion of infrastructure and service – Mike Wittler, CEO

Staff asked the Board of Trustees if there was a motion that the Board convene in Executive Closed Session to discuss “Consultation with Attorney” in accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.071, and “Competitive Matters” in accordance with Texas Statutes Subchapter D, Chapter 551, Government Code Section §551.086. Bill Thomas, Vice Chairman, so moved. Mayor Joe Herring, Jr., seconded the motion. Vote was by show of hands. Motion carried 5 – 0.

The Board entered Executive Closed Session at 8:34 a.m. Chairman Howard adjourned the Executive Closed Session and reconvened into Open Session at 9:28 a.m.

## **2. CONSIDERATION AND ACTION AS A RESULT OF EXECUTIVE CLOSED SESSION:**

No action taken outside of Executive Session by the Board.

## **3. ADJOURNMENT**

Chairman Howard adjourned the Special Called Meeting at 9:28 a.m.

**Date Approved:** \_\_\_\_\_

\_\_\_\_\_  
Larry Howard, Chairman

**ATTEST**

\_\_\_\_\_  
Lidia S. Goldthorn, Assistant Secretary to the Board

# MEMORANDUM

To: Larry Howard  
Bill Thomas  
Glenn Andrew  
Rachel Johnston  
Mayor Joe Herring, Jr.

From: Amy Dozier

Date: October 9, 2024

Re: Agenda Item No. 3B – Resolution No. 24-17

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In accordance with Board Resolution No. 10-06 that requires monthly reporting of wire transfers exceeding \$20,000, this memo reports the following transfers between September 13, 2024 and October 9, 2024 for Board approval:

	Vendor	Description	Amount	Date
<b>Purchased Power:</b>				
1	DG Solar	Community Solar-Annual Lease	26,422.30	09/16/2024
2	NextEra	August 2024	485,088.00	09/19/2024
3	Concho Bluff	August 2024	79,940.55	09/20/2024
4	CPS	August 2024	1,632,565.21	09/20/2024
5	Engie	August 2024	129,706.63	09/27/2024
6	DG Solar	August 2024	70,291.94	09/30/2024
7	Garland	August 2024	(342,888.79)	09/30/2024
8	LCRA	August 2024	700,381.63	09/30/2024
<b>Payroll:</b>				
1	Payroll	Pay period ending 9/7/2024	141,350.08	09/13/2024
2	Payroll	Pay period ending 9/21/2024	146,730.05	09/27/2024
3	Payroll Taxes	Pay period ending 9/7/2024	48,123.96	09/18/2024
4	Payroll Taxes	Pay period ending 9/21/2024	50,062.20	10/02/2024
<b>Employee Benefits:</b>				
1	TX Health Benefits	Health Insurance - October	89,140.63	10/01/2024
2	TMRS	Pension - September Payroll	83,692.26	10/07/2024
<b>Investment Transfers (from Operating Account to Investment Account at Happy State Bank):</b>				
1	Happy State Bank	Investment Transfer	1,600,000.00	09/20/2024
2	Happy State Bank	Investment Transfer	700,000.00	09/27/2024
3	Happy State Bank	Investment Transfer	700,000.00	09/30/2024
4	Happy State Bank	Investment Transfer	350,000.00	09/30/2024
5	Happy State Bank	Investment Transfer	500,000.00	10/07/2024

I am happy to answer any questions regarding these transfers at your convenience.

Sincerely,

A handwritten signature in blue ink that reads "Amy Dozier". The signature is written in a cursive, flowing style.

Amy Dozier  
Director of Finance

**RESOLUTION NO. 24-17**

**A RESOLUTION OF THE KERRVILLE PUBLIC UTILITY BOARD CONFIRMING AND AUTHORIZING THE PAYMENTS OF INVOICES AS APPROVED AND PRESENTED BY THE DIRECTOR OF FINANCE AND GENERAL MANAGER / CEO.**

**WHEREAS**, the providers of services or material have submitted invoices for payment;  
and

**WHEREAS**, the Director of Finance or General Manager/CEO has reviewed the invoices and approved payments for services rendered or material received.

**WHEREAS**, the items marked "Paid" have been previously approved by the Board and are included in this Resolution for information; now, therefore,

**BE IT RESOLVED BY THE KERRVILLE PUBLIC UTILITY BOARD THAT:**

**Section 1.** That the Kerrville Public Utility Board review payment of the items set forth on the preceding Schedule.

**Section 2.** That the Kerrville Public Utility Board instructs the General Manager/CEO or his designee to make said payments and ratifies the payment of the items marked "Paid."

**Section 3.** This Resolution shall take effect immediately from and after its passage.

**PASSED, APPROVED AND ADOPTED on this 16<sup>th</sup> day of October, 2024**

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**Larry Howard, Chairman**

**ATTEST:**

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**Glenn Andrew, Secretary**

# MEMORANDUM

To: Larry Howard  
Bill Thomas  
Glenn Andrew  
Rachel Johnston  
Mayor Joe Herring, Jr.

From: Amy Dozier

Date: October 9, 2024

Re: Agenda Item No. 3C – Janitorial Services

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Last month the Board authorized the General Manager to sign a contract with Clean and Shine, LLC for janitorial services. Unfortunately, Clean and Shine, LLC was not able to provide the required insurance and background check documents that the request for proposal (“RFP”) specified. Accordingly, we are working to find a janitorial service that can meet these requirements.

Super Sterile Janitorial submitted the next lowest price proposal at \$2,400 per month. After submitting the proposal, they stated that they did not understand the RFP insurance requirements when the price was calculated. They asked us to consider a price of \$2,600 per month with the required insurance. The next lowest bidder after Super Sterile Janitorial is Superior Janitorial at \$3,250 per month.

We have requested insurance and background check documents from both Super Sterile Janitorial and Superior Janitorial. Both companies have verbally committed to providing the documents, but as of October 9<sup>th</sup>, we have not received complete documents from either company.

As a recap, KPUB received four proposal. The bid summary sheet for those proposals is attached.

Terms outlined in the RFP include:

- Weekday cleaning of the main office and warehouse
- Twice weekly cleaning of the back up operations center on Stadium Dr.
- Background checks for employees
- Minimum insurance requirements for Worker’s Compensation, General Liability and Automobile Liability with KPUB as a named insured
- A three-year contract term with 2% annual increases. Two optional one-year extensions, with price increases not to exceed the Consumer Price Index.
- Subject to annual appropriation by the KPUB Board
- Termination for convenience by KPUB at any time with 60 days written notice or at any time with cause



This contract is presented to the Board for consideration because the total contract amount would exceed \$100,000 if the contract remains in place for the full three-year term as well as the optional extensions. In light of the difficulties encountered to date, management recommends authorizing the General Manager to execute an agreement with either Super Sterile Janitorial or Superior Janitorial, depending on which company is able to meet the insurance and background check requirements set out in the RFP.

I am happy to answer any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Amy Dozier", is centered below the "Sincerely," text.

Amy Dozier  
Director of Finance



# BID OPENING LOG SHEET

Reference Bid Document  
*Sanitorial RFP-2024-08-19*  
Bid Opening Date & Time:  
*9-10-24 - 2:00*

Company Name	Representative Signature	Bid Amount	Exceptions noted	Comments
<i>Superior Sanitorial</i>		<i>\$3250/month</i>	<i>Insurance &amp; Background documents requested</i>	<i>No quote on hourly</i>
<i>Clean &amp; Shine</i>		<i>\$1780/month</i>		<i>Not able to provide insurance or background checks</i>
<i>Davis Moving &amp; Cleaning</i>		<i>\$3871/month</i>		
<i>Super Sterile Sanitorial</i>		<i>\$2400/month \$75/hourly after hours</i>	<i>Insurance &amp; Background documents requested</i>	<i>Would like to change bid to \$2600/month with insurance</i>

Witness:

*Damon Richardson*

Witness:

*Taylor Duvinger*

# MEMORANDUM

To: Larry Howard  
Bill Thomas  
Glenn Andrew  
Rachel Johnston  
Mayor Joe Herring, Jr.

From: Amy Dozier

Date: October 9, 2024

Re: Agenda Item No. 4 – Financial Report

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KPUB's fiscal year ended on September 30, 2024. Kilowatt hour sales for the year totaled 508,315,775, which was 2.8% lower than the annual budget amount due to mild weather seen for most of the entire year.

Because September is KPUB's year-end, we are required to hold the books open longer than in other months in order to capture all activity related to FY2024. We anticipate receiving the final invoices related to FY2024 by October 21<sup>st</sup>. Accordingly, we will present the September financial statements during the November board meeting. Our annual audit will take place in early November, with a final report expected at the January board meeting.

Items to note as we close the year include:

- At year-end, KPUB will show a receivable from KPUB PFC for costs incurred to date related to the potential generation project. In accordance with the KPUB PFC reimbursement resolution passed in September, the costs will be reimbursed when the project is funded. Assuming the project moves forward, these initial costs meet the criteria for capitalization, meaning they will become part of the overall project cost of an asset owned by KPUB PFC.
- KPUB personnel conducted our annual physical inventory count during the last week of September. At year-end, KPUB's inventory was valued at \$1.2M. Our physical inventory count resulted in an adjustment of approximately \$1,200. This is an extremely low adjustment amount and highlights the outstanding work of our warehouse manager and operations staff.
- A team of 8 KPUB linemen left on September 25th to help with power restoration efforts in Georgia following Hurricane Helene. Per our mutual aid agreement, costs incurred for labor, equipment, and travel will be reimbursed by the entity requesting aid. For the period 9/25/24 to 9/30/24, KPUB will record a mutual aid receivable of approximately \$88K.
- As of 9/30/2024, KPUB's invested funds balance was \$49.4M invested in investment pools and an investment account at Happy State Bank. The portfolio of investment accounts earned a blended rate of 5.15% in September as interest rates fell following the Federal Reserve's rate adjustment on September 18, 2024.
- The billed rate remains at \$100.00 for 1,000 kWh of residential power. September's final ending balance for the overcollection account is not available until after the final power bill invoice is received in mid-October.

Attached for your review are the following quarterly reports:

- Quarterly listing of vendor payments over \$10,000
- Quarterly listing of payments to a single vendor that have totaled over \$10,000 in the past 12 months

I am happy to answer any questions regarding this report.

Sincerely,

A handwritten signature in black ink that reads "Amy Dozier". The signature is written in a cursive, flowing style. The background of the signature is a light gray, textured rectangular area.

Amy Dozier  
Director of Finance

KERRVILLE PUBLIC UTILITY BOARD  
 PAYMENT REGISTER (EXCLUDES WIRES)  
 INDIVIDUAL PAYMENTS > \$10,000  
 JULY 1, 2024 TO SEPTEMBER 30, 2024

	CHECK/		PMT		VENDOR #	VENDOR NAME	REFERENCE	AMOUNT
	TRANS #	DATE	TYPE					
1	3692	08/08/24	DD	1793	VIRGINIA TRANSFORMER CORP	TRANSFORMER 20MVA 138KV/13KV INSTALL#2	\$	372,154.50
2	3786	09/26/24	DD	77	WESCO DISTRIBUTION, INC.	TRANSFORMER PAD MTS-225(1)/500(2)/750(5)		356,698.00
3	3705	08/16/24	DD	108	CITY OF KERRVILLE	3% GROSS REVENUES FEE-JULY 2024		150,753.48
4	3641	07/18/24	DD	77	WESCO DISTRIBUTION, INC.	OH TRANSFORMERS 37.5KVA(15)/50KVA(20)		149,000.00
5	3752	09/12/24	DD	108	CITY OF KERRVILLE	3% GROSS REVENUES FEES-AUGUST 2024		143,933.15
6	3621	07/11/24	DD	108	CITY OF KERRVILLE	3% GROSS REVENUES FEE-JUNE 2024		99,836.44
7	3666	08/01/24	DD	18391	TEXAS ELECTRIC COOPERATIVES, INC.	TRANSFORMER PAD MTS 3PH750KVA 480/277(2)		60,874.00
8	3652	07/25/24	DD	77	WESCO DISTRIBUTION, INC.	URD TRANSFORMERS 25KVA(15)		56,850.00
9	3650	07/25/24	DD	18391	TEXAS ELECTRIC COOPERATIVES, INC.	TRANSFORMER PADS 225KVA(1)/300KVA(2)		55,186.00
10	3757	09/12/24	DD	5415	SCHNEIDER ENGINEERING, LLC	JACK FURMAN T2 ADDITION		54,553.20
11	137047	08/29/24	CHK	16920	KEN STOEPEL FORD	UNIT#3278-REPLACE UNIT#3241		51,985.55
12	3637	07/18/24	DD	5415	SCHNEIDER ENGINEERING, LLC	JACK FURMAN T2 ADDITION		48,051.00
13	3633	07/18/24	DD	110	LOWER COLORADO RIVER AUTHORITY	TRANSFORMER DISTRIBUTION-S138 HARPER RD		44,698.60
14	3784	09/26/24	DD	18391	TEXAS ELECTRIC COOPERATIVES, INC.	URD TRANSFORMER PADS 37.5KVA(5)/75KVA(6)		42,895.00
15	136848	07/05/24	CHK	697	PICTOMETRY INTERNATIONAL CORP	2024 FLIGHT EV CLOUD		38,097.00
16	3756	09/12/24	DD	25169	NISC, INC.	BILL PRINTING/POSTAGE SERVICES-AUGUST		35,999.24
17	136840	07/05/24	CHK	426	CITY OF INGRAM	2% SEMI ANNUAL FRANCHISE FEE PAYMENT		35,032.76
18	3735	09/05/24	DD	1737	ECKOH, INC.	ANNUAL SBC PCI MAINTENANCE/DATA SUBSCRIPT		34,966.00
19	3698	08/15/24	DD	25169	NISC, INC.	BILL PRINTING SERVICES-JULY 2024		33,427.00
20	3634	07/18/24	DD	25169	NISC, INC.	JUNE MISCELLANEOUS BILLING SERVICES		31,629.37
21	3700	08/15/24	DD	5415	SCHNEIDER ENGINEERING, LLC	JACK FURMAN T2 ADDITION		31,595.00
22	3712	08/22/24	DD	70	TECHLINE INCORPORATED	OH TRANSFORMERS 15KVA(6)/25KVA(1)		29,413.77
23	3747	09/05/24	DD	1531	TOWNSEND TREE SERVICE COMPANY LLC	TREE TRIMMING SERVICES		28,327.64
24	136995	08/15/24	CHK	8804	DELL MARKETING L.P.	DELL LATITUDE LAPTOP REPLACEMENTS(20)		26,982.40
25	3613	07/05/24	DD	110	LOWER COLORADO RIVER AUTHORITY	TRANSFORMER OIL TESTING/LTC/SS/RELAY		24,099.94
26	3774	09/19/24	DD	1531	TOWNSEND TREE SERVICE COMPANY LLC	TREE TRIMMING SERVICES		22,340.92
27	3710	08/22/24	DD	52	MAXEY ENERGY COMPANY	FUEL UNLEADED(3906GAL)/DIESEL(3918GAL)		22,189.04
28	3689	08/08/24	DD	1531	TOWNSEND TREE SERVICE COMPANY LLC	TREE TRIMMING SERVICES		20,016.80
29	3618	07/05/24	DD	1531	TOWNSEND TREE SERVICE COMPANY LLC	TREE TRIMMING SERVICES		18,560.38
30	136918	07/25/24	CHK	1555	CENTRAL TEXAS RANCH SERVICES	KPUB-OPERATIONS PARKING LOT COVER		18,500.00
31	3702	08/15/24	DD	70	TECHLINE INCORPORATED	OH TRANSFORMERS 15KVA(10)		18,410.50

KERRVILLE PUBLIC UTILITY BOARD  
PAYMENT REGISTER (EXCLUDES WIRES)  
INDIVIDUAL PAYMENTS > \$10,000  
JULY 1, 2024 TO SEPTEMBER 30, 2024

	CHECK/		PMT		VENDOR #	VENDOR NAME	REFERENCE	AMOUNT
	TRANS #	DATE	TYPE					
32	137003	08/15/24	CHK	15013	TEXAS PUBLIC POWER ASSOC.	ANNUAL DUES		18,162.86
33	3626	07/11/24	DD	70	TECHLINE INCORPORATED	QUAD CABLE		18,078.46
34	1056	08/29/24	DD	1657	NEWGEN STRATEGIES & SOLUTIONS, LLC	DUE DILIGENCE PROFESSIONAL SERVICES		17,580.00
35	3773	09/19/24	DD	70	TECHLINE INCORPORATED	OH TRANSFORMERS 15KVA(5)/25KVA(3)		17,415.80
36	3667	08/01/24	DD	1531	TOWNSEND TREE SERVICE COMPANY LLC	TREE TRIMMING SERVICES		16,209.32
37	3762	09/12/24	DD	70	TECHLINE INCORPORATED	WO#4218984 MATERIALS/WIRE HARPER U/B		14,727.93
38	137127	09/19/24	CHK	273	COMPUTER SOLUTIONS	GALAXY UPS BATTERY		13,549.50
39	137101	09/12/24	CHK	135	JOHN C BONNIN SME, LLC	ENGINEERING CONSULTING SERVICES		13,212.22
40	3703	08/15/24	DD	1531	TOWNSEND TREE SERVICE COMPANY LLC	TREE TRIMMING SERVICES		13,016.07
41	3627	07/11/24	DD	1531	TOWNSEND TREE SERVICE COMPANY LLC	TREE TRIMMING SERVICES		12,172.32
42	136967	08/08/24	CHK	1758	MILEPOST CONSULTING SPC	MONSTER DETECTIVE COLLECTION BUNDLE		11,625.00
43	3726	08/29/24	DD	1531	TOWNSEND TREE SERVICE COMPANY LLC	TREE TRIMMING SERVICES		11,280.34
44	136944	08/01/24	CHK	1439	CARASOFT TECHNOLOGY CORPORATION	VALIMAIL ENFORCE GOV DOMAIN RENEWAL		11,025.00
45	3751	09/12/24	DD	1771	APOGEE INTERACTIVE, INC.	ANNUAL ELITE SUBSCRIPTION FEE		11,000.00
46	3782	09/26/24	DD	1828	MCGINNIS LOCHRIDGE, LLP	PROFESSIONAL SERVICES-GENERATION PROJECT		10,748.00
47	137126	09/19/24	CHK	1555	CENTRAL TEXAS RANCH SERVICES	COVERED PARKING LOT PAINTING		10,500.00
48	137141	09/26/24	CHK	1532	FORVIS MAZARS LLP	TRANSACTION REVIEW SERVICES		10,500.00
49	3647	07/25/24	DD	8601	SO FAST PRINTING, INC.	KPUB DIGITAL POWER GENERATION CARDS		10,115.00
						TOTAL		<u>\$ 2,397,974.50</u>

KERRVILLE PUBLIC UTILITY BOARD  
VENDOR PAYMENTS TOTALING OVER \$10,000  
ROLLING 12 MONTHS ENDED SEPTEMBER 30, 2024

	VENDOR NAME	OCT-DEC 2023	JAN-MAR 2024	APR-JUN 2024	JUL 2024	AUG 2024	SEP 2024	GRAND TOTAL
1	CITY OF KERRVILLE	\$ 223,948.62	\$ 381,428.67	\$ 305,597.86	\$ 100,272.24	\$ 151,461.11	\$ 144,540.60	\$ 1,307,249.10
2	LOWER COLORADO RIVER AUTHORITY	733,177.52	76,051.77	56,074.76	68,798.54	3,317.98	2,018.33	939,438.90
3	WESCO DISTRIBUTION, INC.	55,026.78	50,519.17	104,713.50	205,850.00	-	356,698.00	772,807.45
4	VIRGINIA TRANSFORMER CORP	-	372,154.50	-	-	372,154.50	-	744,309.00
5	TECHLINE INCORPORATED	212,575.50	168,892.90	161,959.47	29,279.69	56,170.91	33,411.83	662,290.30
6	TOWNSEND TREE SERVICE COMPANY LLC	154,811.32	154,503.59	151,312.53	33,210.30	61,761.33	58,157.43	613,756.50
7	TEXAS ELECTRIC COOPERATIVES, INC.	200,220.46	6,544.25	221,435.04	57,178.25	61,264.00	44,978.40	591,620.40
8	LINETEC SERVICES LLC	255,547.17	174,231.28	145,392.58	-	-	-	575,171.03
9	SCHNEIDER ENGINEERING, LLC	109,800.00	49,657.50	141,814.80	50,178.50	38,176.25	54,553.20	444,180.25
10	NISC, INC.	108,584.17	103,660.09	98,939.06	31,779.37	33,427.00	35,999.24	412,388.93
11	COMPUTER SOLUTIONS	230,424.48	6,002.50	6,939.52	9,008.40	4,566.32	13,549.50	270,490.72
12	GLOBAL RENTAL CO., INC.	190,692.00	-	-	-	-	-	190,692.00
13	KBS ELECTRICAL DISTRIBUTORS INC.	119,091.80	4,758.70	30,005.05	8,697.50	11,533.80	1,014.50	175,101.35
14	TML INTERGOVERNMENTAL RISK POOL	159,115.11	-	4,747.00	-	-	-	163,862.11
15	STUART C. IRBY COMPANY	17,389.76	69,500.49	1,585.52	-	1,986.58	4,558.96	95,021.31
16	DAVIDSON TROILO REAM & GARZA	43,092.00	12,673.38	21,771.06	5,994.50	432.50	610.00	84,573.44
17	OFFICESOURCE LTD	74,161.75	-	1,398.08	-	-	-	75,559.83
18	CITY OF INGRAM	-	40,032.04	-	35,032.76	-	-	75,064.80
19	MAXEY ENERGY COMPANY	-	22,928.80	24,858.25	-	22,189.04	-	69,976.09
20	KERRVILLE ECONOMIC DEVELOPMENT CORP.	68,750.00	-	-	-	-	-	68,750.00
21	COOPERATIVE RESPONSE CENTER, INC.	14,890.99	16,018.81	16,903.28	5,880.46	5,786.43	5,624.62	65,104.59
22	ECKOH, INC.	27,773.64	266.72	369.61	79.53	109.43	35,104.35	63,703.28
23	USIC LOCATING SERVICES, INC.	14,398.25	15,572.75	15,060.06	3,658.15	4,366.01	4,461.86	57,517.08
24	ALAMON INC	-	48,638.50	5,894.00	-	-	-	54,532.50
25	KEN STOEPEL FORD	-	-	-	-	51,985.55	-	51,985.55
26	AMERICAN FIDELITY ASSURANCE CO	14,827.58	12,204.55	16,272.72	-	7,931.04	-	51,235.89
27	SOLID BORDER, INC.	50,612.72	-	-	-	-	-	50,612.72
28	CENTRAL TEXAS RANCH SERVICES	-	-	18,500.00	18,500.00	1,800.00	10,500.00	49,300.00
29	FORD OF BOERNE	-	-	46,853.38	-	-	-	46,853.38
30	SO FAST PRINTING, INC.	9,592.70	10,798.00	9,827.00	10,195.00	-	1,287.00	41,699.70
31	SHI GOVERNMENT SOLUTIONS, INC.	486.20	11,156.25	28,317.89	-	-	-	39,960.34
32	KRAUSS GARAGE	9,496.82	7,614.10	16,280.82	-	6,255.47	-	39,647.21
33	VERIZON WIRELESS	9,010.52	10,108.36	9,990.52	3,026.27	3,083.16	3,103.25	38,322.08
34	PICTOMETRY INTERNATIONAL CORP	-	-	-	38,097.00	-	-	38,097.00
35	BOLINGER, SEGARS, GILBERT & MOSS,LLP	35,000.00	2,500.00	-	-	-	-	37,500.00



KERRVILLE PUBLIC UTILITY BOARD  
VENDOR PAYMENTS TOTALING OVER \$10,000  
ROLLING 12 MONTHS ENDED SEPTEMBER 30, 2024

	VENDOR NAME	OCT-DEC 2023	JAN-MAR 2024	APR-JUN 2024	JUL 2024	AUG 2024	SEP 2024	GRAND TOTAL
36	PROLEC-GE WAUKESHA, INC.	-	-	21,650.00	533.76	13,147.67	-	35,331.43
37	EN ENGINEERING, LLC	-	-	35,000.00	-	-	-	35,000.00
38	APOGEE INTERACTIVE, INC.	23,000.00	-	-	-	-	11,000.00	34,000.00
39	ANIXTER INC	-	458.75	20,431.20	1,422.50	4,971.80	5,905.25	33,189.50
40	VERDEK LLC	26,845.00	2,409.00	3,206.00	-	-	-	32,460.00
41	METROPOLITAN LIFE INS. CO.	7,869.56	10,730.80	8,048.10	2,624.83	2,654.70	-	31,927.99
42	LANDIS+GYR TECHNOLOGY INC	8,226.95	9,309.80	1,995.00	5,700.00	-	5,700.00	30,931.75
43	DELL MARKETING L.P.	238.33	-	2,193.57	-	27,231.14	-	29,663.04
44	VC3 INC	-	26,000.00	-	-	-	3,000.00	29,000.00
45	RAPID7 LLC	-	28,968.13	-	-	-	-	28,968.13
46	ZONES, LLC.	-	28,761.41	-	-	-	-	28,761.41
47	SURVALENT TECHNOLOGY INC	28,371.00	-	-	-	-	-	28,371.00
48	ECOMPLIANCE INC	-	-	26,309.03	-	-	-	26,309.03
49	JUAN J MARTINEZ JR	6,520.00	6,520.00	6,645.00	2,200.00	4,360.00	-	26,245.00
50	SCHWEITZER ENGINEERING LABS, INC.	-	-	25,676.56	-	-	-	25,676.56
51	MCGINNIS LOCHRIDGE, LLP	-	-	5,000.00	-	6,648.00	10,748.00	22,396.00
52	AWP SAFETY	20,776.35	1,362.60	-	-	-	-	22,138.95
53	STERLING COMPUTERS CORPORATION	21,246.36	-	-	-	-	-	21,246.36
54	AMERICAN PUBLIC POWER ASSN. CORP.	-	-	21,221.11	-	-	-	21,221.11
55	HILL COUNTRY TELEPHONE COOPERATIVE	5,155.41	8,663.67	3,980.52	1,326.84	518.01	1,232.69	20,877.14
56	TEXAS PUBLIC POWER ASSOC.	-	-	2,500.00	-	18,162.86	-	20,662.86
57	KERRVILLE RANCH AND PET CENTER	19,744.95	496.65	-	-	-	-	20,241.60
58	SUNBELT SOLOMON SERVICES, LLC	-	-	20,231.98	-	-	-	20,231.98
59	ENTERPRISE FM TRUST	5,025.42	5,025.42	5,025.42	1,675.14	1,675.14	1,675.14	20,101.68
60	BAT CITY, INC.	9,004.78	-	2,380.86	-	8,331.98	-	19,717.62
61	NEWGEN STRATEGIES & SOLUTIONS, LLC	-	-	-	-	17,580.00	-	17,580.00
62	IMPROV ENGINEERS LLC	-	16,450.00	-	-	-	-	16,450.00
63	JOHN C BONNIN SME, LLC	-	-	-	-	3,214.32	13,212.22	16,426.54
64	VANTAGE POINT SOLUTIONS, INC.	16,000.00	-	-	-	-	-	16,000.00
65	NATURESCAPE HILL COUNTRY LLC	3,169.00	2,171.35	3,697.00	2,304.00	2,768.00	1,015.00	15,124.35
66	RITZ SAFETY LLC	12,499.20	-	-	-	-	-	12,499.20
67	ALL POINTS COMMUNICATIONS, INC.	3,308.48	480.00	6,599.80	-	2,101.89	-	12,490.17
68	ONLINE INFORMATION SERVICES, INC	2,132.39	3,297.83	4,149.06	780.51	767.51	749.54	11,876.84
69	REPUBLIC SERVICES #859, INC.	3,164.10	3,684.59	2,437.81	1,181.25	368.16	969.02	11,804.93
70	MILEPOST CONSULTING SPC	-	-	-	-	11,625.00	-	11,625.00



KERRVILLE PUBLIC UTILITY BOARD  
VENDOR PAYMENTS TOTALING OVER \$10,000  
ROLLING 12 MONTHS ENDED SEPTEMBER 30, 2024

	VENDOR NAME	OCT-DEC 2023	JAN-MAR 2024	APR-JUN 2024	JUL 2024	AUG 2024	SEP 2024	GRAND TOTAL
71	STEPHEN B. SCHULTE, P.C.	3,475.00	1,375.00	3,475.00	-	875.00	2,162.50	11,362.50
72	KERRVILLE DAILY TIMES, INC.	1,887.00	3,871.34	796.95	198.00	2,661.72	1,848.51	11,263.52
73	TEXAS METER & DEVICE COMPANY	2,969.80	3,214.84	2,742.12	-	2,259.17	-	11,185.93
74	CARASOFT TECHNOLOGY CORPORATION	-	-	-	-	11,025.00	-	11,025.00
75	LONE STAR FIELD SERVICES	-	5,994.00	4,884.00	-	-	-	10,878.00
76	FORVIS MAZARS LLP	-	-	-	-	-	10,500.00	10,500.00
77	FIVE STAR WIRELESS	10,000.00	-	-	-	-	-	10,000.00
	TOTAL	\$ 3,383,126.94	\$ 1,997,662.85	\$ 1,903,089.45	\$ 734,663.29	\$ 1,042,705.48	\$ 879,888.94	\$ 9,941,136.95

# MEMORANDUM

To: Larry Howard  
Bill Thomas  
Glenn Andrew  
Rachel Johnston  
Mayor Joe Herring, Jr.

From: Howard Hall

Date: October 16, 2024

Re: Agenda Item No. 5 – Reliability Report

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Attached for your review is the fourth quarter Reliability Report for FY 2023-2024.

The report uses the System Average Interruption Durations Index (SAIDI), which is an industry standard metric. SAIDI is how long, on average, each customer was without power in each quarter throughout the fiscal year.

It is important to note that SAIDI is calculated by excluding Major Event Days (MEDs), as defined by the IEEE.

Please let me know if you have any questions or concerns.

Sincerely,



Howard Hall  
Supervisor, Field Services



# KPUB Reliability Report

Substation		FY 24 Q1	FY 24 Q2	FY 24 Q3	FY 24 Q4	Trend	FY Totals 10/1/23- 9/30/2024	Noted Significant Events
<b>Hunt</b> (Hunt)	w/o ME	0.79	2.68	2.75	3.71		9.93	
	w/ ME	0.79	2.68	2.75	3.71		9.93	
<b>Ingram</b> (Ingram)	w/o ME	0.29	20.26	6.92	1.35		28.82	1/11/2024 - 3 hour outage affecting 162 customers. Tree overhang - fell over on line. High wind was reported.
	w/ ME	0.29	20.26	6.92	1.35		28.82	
<b>Jack Furman</b> (Kerrville/Ingram)	w/o ME	8.94	5.75	7.24	3.17		25.10	
	w/ ME	8.94	5.75	7.24	3.17		25.10	
<b>Rim Rock</b> (Kerrville South)	w/o ME	0.69	0.55	8.90	2.32		10.14	
	w/ ME	0.69	0.55	8.90	2.32		10.14	
<b>Harper</b> (West Kerrville)	w/o ME	4.93	4.23	9.02	9.68		18.18	5/19/2024 - Approximately 1.5 hour outage affecting 2,519 customers. Caused by bird nest.
	w/ ME	4.93	4.23	9.02	9.68		18.18	
<b>Stadium</b> (Central Kerrville)	w/o ME	0.22	0.46	50.80	14.17		51.48	
	w/ ME	0.22	0.46	50.80	14.17		51.48	
<b>Travis</b> (Center East Kerrville)	w/o ME	0.45	0.71	2.08	2.12		3.24	
	w/ ME	0.45	0.71	2.08	2.12		3.24	
<b>Legion</b> (East Kerrville)	w/o ME	0.50	1.48	0.46	7.09		2.44	
	w/ ME	0.50	1.48	0.46	7.09		2.44	
<b>R. F. Barker</b> (Center Point)	w/o ME	1.57	0.02	24.09	1.80		64.27	
	w/ ME	1.57	0.02	24.09	1.80		64.27	
<b>Total</b>	w/o ME	2.04	4.02	5.19	5.91		11.25	
	w/ ME	2.04	4.02	5.19	5.91		11.25	

\* ME: Major Event Days

10/1 - 12/31

1/1-3/31

4/1-6/30

7/1-9/30

FY 2024 Qrt 1-4

Annualized

# MEMORANDUM

To: Larry Howard  
Bill Thomas  
Glenn Andrew  
Rachel Johnston  
Mayor Joe Herring

From: DJ Owens

Date: October 9, 2024

Re: Agenda Item # 6 – Consideration and Action on KPUB Energy Efficiency Programs

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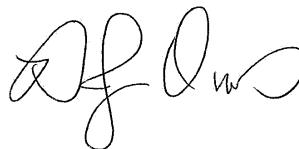
The following table summarizes the Energy Efficiency Rebate Program payout for the past two years.

Program	FY 2024		FY 2023	
	Number of Customer Rebates	Cost	Number of Customer Rebates	Cost
HVAC Rebates	93	\$ 36,100.00	52	\$19,880.64
Contractor HVAC Rebates	92	\$4,550.00	43	\$2,150.00
Window Unit	3	\$75.00	1	\$25.00
Insulation	12	\$3,312.80	4	\$940.00
Water Heater	2	\$600.00	7	\$2100.00
Windows	28	\$10,043.64	40	\$12,530.34
Smart thermostat	33	\$825.00	17	\$425.00
Total Rebates	263	\$55,506	168	\$38,250.98
Total Customers	131		110	
% of Budget Utilized		58%		40%

For fiscal year 2024, 52 in-person home energy audits were performed. The implementation of our new energy-efficiency AI software, Apogee, also helped customers perform 1,672 self-home energy audits on KPUB's website. Additionally, Apogee's personalized video messaging feature emailed 20,061 billing videos to customers from the months of January to August to explain large billing variances.

We've expanded our services with Apogee for the upcoming fiscal year and will introduce new "prepare for winter" and "prepare for summer" videos. These will be sent before each season to explain how weather impacts energy usage and provide customers with tips on avoiding high bills. The videos will also promote the different rebates that we currently provide. We will also have a new Annual Summary video sent in January that will help educate all customers about their usage over the past year. Please let me know if you have any questions about 2024 rebates, home energy audits or Apogee.

Thanks,



DJ Owens  
KPUB Key Account & Energy Education Specialist